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LITHUANIA - RUSSIA

CBC 2014-2020

Отчётность по Программе
Финансовый отчёт.

2021-10-14





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CBC 2014-2020

Содержание отчета

1.	Implementation of activities per reporting period.
2.	Logical framework.
3.	Timetable.
4.	Information on public procurement procedures.
5.	Progress financial report (Финансовый отчёт).
6.	Financial summary by each beneficiary and budget heading. (Финансовая сводка по каждому бенефициару и разделу бюджета).
7.	Sources of funding (Источники финансирования).
8.	Detailed report of expenditure for each budget item and beneficiary. (Подробный отчёт о расходах по каждой бюджетной строке для каждого бенефициара).
9.	Expenditure outside the Programme area. (Расходы, понесённые за пределами территории Программы).
10.	Annexes.

**Финансовая
часть отчёта**



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LITHUANIA - RUSSIA
CBC 2014-2020

8. Detailed report of expenditure for each budget item and beneficiary.

(Подробный отчёт о расходах по каждой бюджетной строке для каждого бенефициара).

- Опишите четко услугу, материалы, работы.
- Когда описываете оплату труда, укажите имя работника, месяц, за который подлежит оплата.
- Дата, когда счет был выпущен, дата платежной ведомости.
- Обменный курс, установленный на месяц, когда документ был выпущен.





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LITHUANIA - RUSSIA
CBC 2014-2020

8. DETAILED REPORT OF EXPENDITURE FOR EACH BUDGET ITEM AND BENEFICIARY

No	No of the budget item	Name of the product / service / work element / expenditure	Document No	Date when the document was issued	Name of the supplier/service provider	Registration/identity No of the supplier / organisation	Date when the document was paid	Form of payment: (R-Remittance) (C-Cash)	Total eligible amount in national currency	Exchange rate**	Total eligible amount in EUR	Lead Beneficiary / Beneficiaries
1	2	3	4	5	6	7	8	9	10	11	12	13
1											0.00	
2											0.00	
3											0.00	
4											0.00	
5											0.00	
6											0.00	
7											0.00	
8											0.00	
9											0.00	
10											0.00	
11											0.00	
12											0.00	
13											0.00	
14											0.00	
15											0.00	
16											0.00	
17											0.00	
18											0.00	
19*											0.00	
									0.00		0.00	





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CBC 2014-2020

	A	B	C	D	E	F	G	H	I	J	K	L	M
53		3.51	Expenditure verification for B2	Invoice № 16	2020-07-24	ООО "СФО ДЦЕНКА-АУДИТ"	3904042779	2020-07-31	R	65 000,00	0,01267	823,55	Beneficiary No 2
64		4.2	Works (Infrastructure) Major repairs of the Fountain facility	Invoice № 46	2020-12-18	ООО "РЕСТАВРАТОР"	7726685090	2020-12-22	R	6 674 661,50	0,01099	73 354,52	Beneficiary No 2
65		3.44	Construction supervision services for major repairs of the object "Fountain"	Invoice № 28	2020-12-21	БУК "НИЦ по охране памятников"	3904015912	2020-12-25	R	320 081,90	0,01099	3 517,70	Beneficiary No 2
79		3.54	Scaffolding rental	27	2020-08-31	Individual entrepreneur Skrendo A.A.	391800389908.	2020-09-01	R	99 000,00	0,01154	1 142,46	Beneficiary No 3
90		3.54	Scaffolding rental	28	2020-08-31	Individual entrepreneur Skrendo A.A.	391800389908.	2020-09-01	R	99 000,00	0,01154	1 142,46	Beneficiary No 3
91		3.54	Scaffolding rental	29	2020-09-30	Individual entrepreneur Skrendo A.A.	391800389908.	2020-09-30	R	103 400,00	0,01128	1 166,35	Beneficiary No 3
92		3.54	Scaffolding rental	30	2020-10-31	Individual entrepreneur Skrendo A.A.	391800389908.	2020-11-10	R	103 400,00	0,01085	1 121,89	Beneficiary No 3
93		3.52	Expenditure verification B3	13	2020-07-31	LC "Auditor"	3905607975	2020-07-31	R	30 000,00	0,01267	380,10	Beneficiary No 3
94		4.6	Restoration of the facades of the Friedland Gate (courtyard facade)	53	2020-12-15	Individual entrepreneur Skrendo Alexander Anatolyevich	391800389908	2020-12-23	R	1 107 483,08	0,01099	12 171,23	Beneficiary No 3
95													
96												216 270,44	
97													
98	Lead Beneficiary:												





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LITHUANIA - RUSSIA
CBC 2014-2020

Exchange rates (Обменный курс)

http://ec.europa.eu/budget/contracts_grants/info_contracts/inforeuro/index_en.cfm

INFOREURO

Monthly accounting rate of the euro

[List of countries](#) | [List of currencies](#) | [More about InforEuro](#) | [Webservices](#)

Monthly rates
 Direct access by currency (ISO code) or by country (geonomenclature)

CURRENCY CONVERTER

Year Month

Amount

From

To

1 EUR = 84.6823 RUB

Please note that the converted value is rounded after the 5th decimal.

INFOREURO

Monthly accounting rate of the euro

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Monthly rates
 Direct access by currency (ISO code) or by country (geonomenclature)

CURRENCY CONVERTER

Year Month

Amount

From

To

1 RUB = 0.01181 EUR

Please note that the converted value is rounded after the 5th decimal.





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CBC 2014-2020

Exchange rates (Обменный курс)

L46 \times \checkmark f_x **=ROUND((I46/K46); 2)**

8. DETAILED REPORT OF EXPENDITURE FOR EACH BUDGET ITEM AND BENEFICIARY												
No	No of the budget item	Name of the product / service / work element/ expenditure	Document No	Date when the document was issued	Name of the supplier/service provider	Registration/ identity No of the supplier / organisation	Date when the document was paid	Form of payment: (R- Remittance) (C-Cash)	Total eligible amount in national currency	Exchange rate**	Total eligible amount in EUR	Lead Beneficiary / Beneficiaries
35.	3.17.	Preparation and publication of the articles in press	Invoice N 12	2021-01-19	Izdatelstvo Strana Ltd	3908032588	2021-02-01	R	19 200,00	91,8851	208,96	Beneficiary 2
36.	7.2.	Indirect costs	Accounting certificate	2021-06-10	Kaliningrad tourism information centre	3906390531	2021-06-10	R	32 323,65	89,4203	361,48	Beneficiary 2



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CBC 2014-2020

Exchange rates (Обменный курс)

=ROUNDDOWN((J81*K81);2)												
A	B	C	D	E	F	G	H	I	J	K	L	M

8. DETAILED REPORT OF EXPENDITURE FOR EACH BUDGET ITEM AND BENEFICIARY

No	No of the budget item	Name of the product / service / work element/ expenditure	Document No	Date when the document was issued	Name of the supplier/service provider	Registration/ identity No of the supplier / organisation	Date when the document was paid	Form of payment: (R- Remittance) (C-Cash)	Total eligible amount in national currency	Exchange rate**	Total eligible amount in EUR	Lead Beneficiary / Beneficiaries
1	2	3	4	5	6	7	8	9	10	11	12	13
67	3.2.3.	Expenditure verification (audit)	59	2020-08-17	LLC "Baltic Audit Center"	3906083241	2020-10-23	R	70 000,00	0,01154	807,80	Beneficiary No 3
69	3.12.	Delivery of paintings to the exhibition "K.Donelaitis's Palette" along the route: Kaliningrad, RF - Šakiai, Republic of Lithuania	2	2020-10-30	JSC "TEYLSPIN"	3907048994	2020-11-13	R	60 000,00	0,01085	651,00	Beneficiary No 3
74	4.1.2.	Works (Infrastructure) in Chistye Prudy (Dismantling roof ceilings, fire-retardant coating of wooden surfaces with finished compounds, repair of wooden elements of roof structures)	165	2020-07-31	LLC "ROST"	2225147366	2020-10-09	R	1 856 047,00	0,01267	23 516,11	Beneficiary No 3
75	4.1.2.	Works (Infrastructure) in Chistye Prudy (fire-retardant coating of wooden surfaces with finished compounds, repair of wooden elements of roof structures, repair of brickwork of walls in separate places, installation of roof frame)	199	2020-08-31	LLC "ROST"	2225147366	09.11.2020	R	1 252 421,00	0,01154	14 452,93	Beneficiary No 3



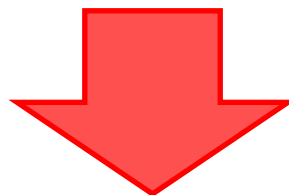
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CBC 2014-2020

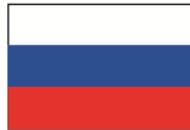
**8. Detailed report of expenditure for each budget item
and beneficiary.**

**(Подробный отчёт о расходах по каждой бюджетной
строке для каждого бенефициара)**



5. Progress financial report (Финансовый отчёт).





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LITHUANIA - RUSSIA
CBC 2014-2020

8. DETAILED REPORT OF EXPENDITURE FOR EACH BUDGET ITEM AND BENEFICIARY

No	No of the budget item	Name of the product / service / work element/ expenditure	Document No	Date when the document was issued	Name of the supplier/service provider	Registration/ identity No of the supplier / organisation	Date when the document was paid	Form of payment: (R- Remittance) (C-Cash)	Total eligible amount in national currency	Exchange rate**	Total eligible amount in EUR	Lead Beneficiary / Beneficiaries
1	1.1	Project manager. Salary payment for January 2020 (M. Gudelis)	-	2020-01-31	Lithuanian Sea Museum	190464695	2020-01-31	R	197,95	1	197,95	Lead Beneficiary
4	1.1	Project manager. Salary payment for February 2020 (M. Gudelis)	-	2020-03-04	Lithuanian Sea Museum	190464695	2020-03-04	R	197,95	1	197,95	Lead Beneficiary
7	1.1	Project manager. Salary payment for March 2020 (M. Gudelis)	-	2020-03-31	Lithuanian Sea Museum	190464695	2020-03-31	R	197,95	1	197,95	Lead Beneficiary
10	1.1	Project manager. Salary payment for April 2020 (M. Gudelis)	-	2020-04-30	Lithuanian Sea Museum	190464695	2020-04-30	R	186,95	1	186,95	Lead Beneficiary
13	1.1	Project manager. Salary payment for May 2020 (M. Gudelis)	-	2020-05-29	Lithuanian Sea Museum	190464695	2020-05-29	R	186,95	1	186,95	Lead Beneficiary
16	1.1	Project manager. Salary payment for June 2020 (M. Gudelis)	-	2020-06-30	Lithuanian Sea Museum	190464695	2020-06-30	R	197,95	1	197,95	Lead Beneficiary

5. PROGRESS FINANCIAL REPORT

EXPENDITURE	Lead Beneficiary / No of Beneficiary	Original budget				Allowed reallocations	Expenditure incurred in reporting period			Accumulated expenditure including previous reporting periods (in EUR)**	Balance (from project start including current report), in EUR	Next reporting period			Balance (from project start including current report and forecast) (in EUR)
		Unit*	No of units	Unit rate (in EUR)	Costs (in EUR)		No of units	Unit rate (in EUR)	Costs (in EUR)			No of units	Unit rate (in EUR)	Costs (in EUR)	
1. Human Resources															
1.1 Project manager (10%)	Lead Beneficiary	Per month	2,4	€ 1 835,00	€ 4 404,00	0,00	0,76	1844,4342	1 401,77	€ 3 002,23	€ 0,00	0,00	€ 0,00	€ 0,00	
1.2 Financial manager (10%)	Lead Beneficiary	Per month	2,4	€ 1 825,00	€ 4 380,00	0,00	0,76	1808,6579	€ 1 374,58	€ 2 963,70	€ 41,72	0,00	€ 0,00	€ 0,00	€ 41,72



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CBC 2014-2020

5. Progress financial report (Финансовый отчёт).

- Бюджет согласно Грантовому контракту (Приложение II) или последнему дополнительному соглашению к контракту.
- Все одобренные перераспределения должны быть представлены.





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CBC 2014-2020

5.1

EXPENDITURE	Lead Beneficiary / No of Beneficiary	Original budget			
		Unit*	No of units	Unit rate (in EUR)	Costs (in EUR)
1. Human Resources					
1.1. Project manager (50%)	Lead Beneficiary	Per month	12	€ 2 000,00	€ 24 000,00
1.2. Financial manager (25%)	Lead Beneficiary	Per month	6	€ 1 576,00	€ 9 456,00
1.3. Project coordinator (25%)	Lead Beneficiary	Per month	5	€ 1 443,20	€ 7 216,00
1.4. Local coordinator (50%)	Beneficiary No 2	Per month	12	€ 1 280,00	€ 15 360,00
1.5. Local accountant (50%)	Beneficiary No 2	Per month	12	€ 1 120,00	€ 13 440,00
Subtotal Human Resources					€ 69 472,00
2. Travel and accommodation					
2.1. Visa fees	Beneficiary No 2	Per item	2	€ 35,00	€ 70,00
2.2. Medical insurance	Lead Beneficiary	Per item	5	€ 2,50	€ 12,50
2.3. Medical insurance	Beneficiary No 2	Per item	2	€ 6,00	€ 12,00
2.4. Costs of travel to LT and back	Beneficiary No 2	Per travel	2	€ 39,60	€ 79,20
2.5. Costs of travel to RU and back	Lead Beneficiary	Per travel	2	€ 52,80	€ 105,60
2.6. First partners' meeting	Lead Beneficiary	Per travel	1	€ 510,00	€ 510,00
2.7. Second partners' meeting	Beneficiary No 2	Per travel	1	€ 172,00	€ 172,00
2.8. Third partners' meeting	Lead Beneficiary	Per travel	1	€ 340,00	€ 340,00
2.9. Fourth partners' meeting	Beneficiary No 2	Per travel	1	€ 172,00	€ 172,00
Subtotal Travel and accommodation					€ 1 473,30
3. Supplies, external services and other costs					
3.1. Audit LT	Lead Beneficiary	Per service	1	€ 6 500,00	€ 6 500,00
3.2. Audit RU	Beneficiary No 2	Per service	1	€ 5 300,00	€ 5 300,00
3.3. Local tourism industry experts RU	Beneficiary No 2	Per service	1	€ 4 000,00	€ 4 000,00
3.4. Local tourism industry experts LT	Lead Beneficiary	Per service	1	€ 2 500,00	€ 2 500,00
3.5. Expert-lecturer services RU	Beneficiary No 2	Per service	1	€ 5 280,00	€ 5 280,00
3.6. Expert-lecturer services LT	Lead Beneficiary	Per service	1	€ 7 440,00	€ 7 440,00
3.7. Training organizing services RU	Beneficiary No 2	Per service	1	€ 7 125,00	€ 7 125,00
3.8. Training organizing services LT	Lead Beneficiary	Per service	1	€ 8 600,00	€ 8 600,00
3.9. Publishing services	Beneficiary No 2	Per service	1	€ 36 310,00	€ 36 310,00
3.10. Publishing services	Lead Beneficiary	Per service	1	€ 37 000,00	€ 37 000,00
3.11. Trial tour	Lead Beneficiary	Per service	1	€ 37 200,00	€ 37 200,00
3.12. Organization services for communication event in RU	Beneficiary No 2	Per service	1	€ 1 960,00	€ 1 960,00
3.13. Organization services for communication event in LT	Lead Beneficiary	Per service	1	€ 2 050,00	€ 2 050,00
3.14. Organization services for conference in RU	Beneficiary No 2	Per service	1	€ 2 141,00	€ 2 141,00
3.15. Organization services for conference in LT	Lead Beneficiary	Per service	1	€ 2 540,00	€ 2 540,00
3.16. Preparation and publication of the articles in press	Lead Beneficiary	Per service	2	€ 1 018,05	€ 2 036,10
3.17. Preparation and publication of the articles in press	Beneficiary No 2	Per service	2	€ 602,40	€ 1 204,80
3.18. Information publishing in the websites	Lead Beneficiary	Per service	3	€ 30,00	€ 90,00
3.19. Information publishing in the websites	Beneficiary No 2	Per service	3	€ 30,00	€ 90,00
Subtotal Supplies, external services and other costs					€ 169 366,90
4. Works and long-term investments					
4.1. Sun Eco	Beneficiary No 2	Per item	3	€ 6 500,00	€ 19 500,00
4.2. Infoterminal	Lead Beneficiary	Per item	2	€ 4 000,00	€ 8 000,00
4.3. Sun Eco	Lead Beneficiary	Per item	2	€ 6 500,00	€ 13 000,00
4.4. Hall repair services	Lead Beneficiary	Per item	1	€ 2 222,00	€ 2 222,00



9. BUDGET
9.1. Project Detailed Budget

Costs	Lead Beneficiary / No of Beneficiary	Unit	No of units	TOTAL	
				Unit rate (in EUR)	Costs (in EUR)
1. Human resources					
1.1. Project manager (50%)	Lead Beneficiary	Per month	12	€ 2 000,00	€ 24 000,00
1.2. Financial manager (25%)	Lead Beneficiary	Per month	6	€ 1 576,00	€ 9 456,00
1.3. Local coordinator (25%)	Lead Beneficiary	Per month	5	€ 1 443,20	€ 7 216,00
1.4. Project coordinator (50%)	Beneficiary No 2	Per month	12	€ 1 280,00	€ 15 360,00
1.5. Local accountant (50%)	Beneficiary No 2	Per month	12	€ 1 120,00	€ 13 440,00
Subtotal Human resources					€ 69 472,00
2. Travel and accommodation					
2.1. Visa fees	Beneficiary No 2	Per item	2	€ 35,00	€ 70,00
2.2. Medical insurance	Lead Beneficiary	Per item	5	€ 2,50	€ 12,50
2.3. Medical insurance	Beneficiary No 2	Per item	2	€ 6,00	€ 12,00
2.4. Costs of travel to LT and back	Beneficiary No 2	Per travel	2	€ 39,60	€ 79,20
2.5. Costs of travel to RU and back	Lead Beneficiary	Per travel	2	€ 52,80	€ 105,60
2.6. First partners' meeting	Lead Beneficiary	Per travel	1	€ 510,00	€ 510,00
2.7. Second partners' meeting	Beneficiary No 2	Per travel	1	€ 172,00	€ 172,00
2.8. Third partners' meeting	Lead Beneficiary	Per travel	1	€ 340,00	€ 340,00
2.9. Fourth partners' meeting	Beneficiary No 2	Per travel	1	€ 172,00	€ 172,00
Subtotal Travel and accommodation					€ 1 473,30
3. Supplies, external services and other costs					
3.1. Audit LT	Lead Beneficiary	Per service	1	€ 6 500,00	€ 6 500,00
3.2. Audit RU	Beneficiary No 2	Per service	1	€ 5 300,00	€ 5 300,00
3.3. Local tourism industry experts RU	Beneficiary No 2	Per service	1	€ 4 000,00	€ 4 000,00
3.4. Local tourism industry experts LT	Lead Beneficiary	Per service	1	€ 2 500,00	€ 2 500,00
3.5. Expert-lecturer services RU	Beneficiary No 2	Per service	1	€ 5 280,00	€ 5 280,00
3.6. Expert-lecturer services LT	Lead Beneficiary	Per service	1	€ 7 440,00	€ 7 440,00
3.7. Training organizing services RU	Beneficiary No 2	Per service	1	€ 7 125,00	€ 7 125,00
3.8. Training organizing services LT	Lead Beneficiary	Per service	1	€ 8 600,00	€ 8 600,00
3.9. Publishing services	Beneficiary No 2	Per service	1	€ 36 310,00	€ 36 310,00
3.10. Publishing services	Lead Beneficiary	Per service	1	€ 37 000,00	€ 37 000,00
3.11. Trial tour	Lead Beneficiary	Per service	1	€ 37 200,00	€ 37 200,00
3.12. Organization services for communication event in RU	Beneficiary No 2	Per service	1	€ 1 960,00	€ 1 960,00
3.13. Organization services for communication event in LT	Lead Beneficiary	Per service	1	€ 2 050,00	€ 2 050,00
3.14. Organization services for conference in RU	Beneficiary No 2	Per service	1	€ 2 141,00	€ 2 141,00
3.15. Organization services for conference in LT	Lead Beneficiary	Per service	1	€ 2 540,00	€ 2 540,00
3.16. Preparation and publication of the articles in press	Lead Beneficiary	Per service	2	€ 1 018,05	€ 2 036,10
3.17. Preparation and publication of the articles in press	Beneficiary No 2	Per service	2	€ 602,40	€ 1 204,80
3.18. Information publishing in the websites	Lead Beneficiary	Per service	3	€ 30,00	€ 90,00
3.19. Information publishing in the websites	Beneficiary No 2	Per service	3	€ 30,00	€ 90,00
Subtotal Supplies, external services and other costs					€ 169 366,90
4. Works and long-term investments					
4.1. Sun Eco	Beneficiary No 2	Per item	3	€ 6 500,00	€ 19 500,00
4.2. Infoterminal	Lead Beneficiary	Per item	2	€ 4 000,00	€ 8 000,00
4.3. Sun Eco	Lead Beneficiary	Per item	2	€ 6 500,00	€ 13 000,00
4.4. Hall repair services	Lead Beneficiary	Per item	1	€ 2 222,00	€ 2 222,00



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CBC 2014-2020

Calculation of the Budget Transfers

Costs	TOTAL ORIGINAL BUDGET			Costs	TOTAL NEW BUDGET (after transfers)			TOTAL TRANSFERS		
	Unit	No of units	Unit rate (in EUR)		Costs (in EUR)	Unit	No of units	Unit rate (in EUR)	Costs (in EUR)	%
4. Works and long-term investments										
4.1.1. Works (Infrastructure) in Kidulai, LB	Per work	1	€ 490 104,00	€ 490 104,00	4.1.1. Works (Infrastructure) in Kidulai, LB	Per work	1	€ 489 924,00	489 924,00	-€ 180,00 -0,04%
4.1.2. Works (Infrastructure) in Chistye Prudy, B3	Per work	1	€ 438 707,00	€ 438 707,00	4.1.2. Works (Infrastructure) in Chistye Prudy, B3	Per work	1	€ 436 267,00	436 267,00	-€ 2 440,00 -0,56%
4.2.1. Computer hardware/software set, LB	Per set	1	€ 870,00	€ 870,00	4.2.1. Computer hardware/software set, LB	Per set	1	€ 870,00	870,00	€ 0,00 0,00%
4.2.2. Computer hardware/software set, B3	Per set	1	€ 1 271,00	€ 1 271,00	4.2.2. Computer hardware/software set, B3	Per set	1	€ 1 271,00	1 271,00	€ 0,00 0,00%
4.2.3. Multimedia project with screen	Per set	1	€ 620,00	€ 620,00	4.2.3. Multimedia project with screen	Per set	1	€ 620,00	620,00	€ 0,00 0,00%
4.3. Furniture (Museum showcase), B3	Per item	12	€ 1 775,00	€ 21 300,00	4.3. Furniture (Museum showcase), B3	Per item	12	€ 1 775,00	21 300,00	€ 0,00 0,00%
4.4. Machines, tools, spare parts/equipment (Pendant system for exposition decoration), B3	Per item	1	€ 904,00	€ 904,00	4.4. Machines, tools, spare parts/equipment (Pendant system for exposition decoration), B3	Per item	1	€ 904,00	904,00	€ 0,00 0,00%
4.5. Other investments (Digital sound system), B3	Per set	1	€ 3 405,00	€ 3 405,00	4.5. Other investments (Digital sound system), B3	Per set	1	€ 3 405,00	3 405,00	€ 0,00 0,00%
Subtotal Works and long-term investments				€ 957 181,00	Subtotal Works and long-term investments			954 561,00	-€ 2 620,00 -0,27%	

5. PROGRES

EXPENDITURE	Lead Beneficiary / No of Beneficiary	Original budget				Allowed reallocations
		Unit*	No of units	Unit rate (in EUR)	Costs (in EUR)	
4. Works and long-term investments						
4.1.1. Works (Infrastructure) in Kidulai, LB	Lead Beneficiary	Per work	1	€ 490 104,00	€ 490 104,00	-180
4.1.2. Works (Infrastructure) in Chistye Prudy, B3	Beneficiary No 3	Per work	1	€ 438 707,00	€ 438 707,00	-2440
4.2.1. Computer hardware/software set, LB	Lead Beneficiary	Per set	1	€ 870,00	€ 870,00	
4.2.2. Computer hardware/software set, B3	Beneficiary No 3	Per set	1	€ 1 271,00	€ 1 271,00	
4.2.3. Multimedia project with screen	Beneficiary No 3	Per set	1	€ 620,00	€ 620,00	
4.3. Furniture (Museum showcase), B3	Beneficiary No 3	Per item	12	€ 1 775,00	€ 21 300,00	
4.4. Machines, tools, spare parts/equipment (Pendant system for exposition decoration), B3	Beneficiary No 3	Per item	1	€ 904,00	€ 904,00	
4.5. Other investments (Digital sound system), B3	Beneficiary No 3	Per set	1	€ 3 405,00	€ 3 405,00	
Subtotal Works and long-term investments				€ 957 181,00	€ 954 561,00	-€ 2 620,00



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= 8 table

5. PROGRESS FINANCIAL REPORT

EXPENDITURE	Lead Beneficiary / No of Beneficiary	Original budget				Allowed reallocations	Expenditure incurred in reporting period		Accumulated expenditure including previous reporting periods (in EUR)**	Balance (from project start including current report), in EUR	Next reporting period			Balance (from project start including current report and forecast) (in EUR)	
		Unit*	No of units	Unit rate (in EUR)	Costs (in EUR)		No of units	Unit rate (in EUR)			Costs (in EUR)	No of units	Unit rate (in EUR)		Costs (in EUR)
1. Human Resources															
1.1. Project manager (50%)	Lead Beneficiary	Per month	12	€ 2 000,00	€ 24 000,00		3	€ 2 000,00	€ 6 000,00	€ 4 737,82	€ 13 262,18	3	€ 2 000,00	€ 6 000,00	€ 7 262,18
1.2. Financial manager (25%)	Lead Beneficiary	Per month	6	€ 1 576,00	€ 9 456,00		1,5	€ 1 470,93	€ 2 206,40	€ 1 866,70	€ 5 382,90	1,5	€ 1 576,00	€ 2 364,00	€ 3 018,90
1.3. Project coordinator (25%)	Lead Beneficiary	Per month	5	€ 1 443,20	€ 7 216,00		1,5	€ 1 312,00	€ 1 968,00	€ 984,00	€ 4 264,00	1,5	€ 1 443,00	€ 2 164,50	€ 2 099,50
1.4. Local coordinator (50%)	Beneficiary No 2	Per month	12	€ 1 280,00	€ 15 360,00		2,5	€ 1 010,00	€ 2 525,15	€ 0,00	€ 12 834,85	3	€ 1 280,00	€ 3 840,00	€ 8 994,85
1.5. Local accountant (50%)	Beneficiary No 2	Per month	12	€ 1 120,00	€ 13 440,00		2,5	€ 1 090,32	€ 2 725,92	€ 0,00	€ 10 714,08	3	€ 1 120,00	€ 3 360,00	€ 7 354,08
Subtotal Human Resources					€ 69 472,00	€ 0,00			€ 15 425,47	€ 7 588,52	€ 46 458,01			€ 17 728,50	€ 28 729,51
2. Travel and accommodation															
2.1. Visa fees	Beneficiary No 2	Per item	2	€ 35,00	€ 70,00		0	€ 0,00	€ 0,00	€ 0,00	€ 70,00	0	€ 35,00	€ 0,00	€ 70,00
2.2. Medical insurance	Lead Beneficiary	Per item	5	€ 2,50	€ 12,50		0	€ 0,00	€ 0,00	€ 0,00	€ 12,50	3	€ 2,50	€ 7,50	€ 5,00
2.3. Medical insurance	Beneficiary No 2	Per item	2	€ 6,00	€ 12,00		0	€ 0,00	€ 0,00	€ 0,00	€ 12,00	0	€ 6,00	€ 0,00	€ 12,00
2.4. Costs of travel to LT and back	Beneficiary No 2	Per travel	2	€ 39,60	€ 79,20		0	€ 0,00	€ 0,00	€ 0,00	€ 79,20	0	€ 39,60	€ 0,00	€ 79,20
2.5. Costs of travel to RU and back	Lead Beneficiary	Per travel	2	€ 52,80	€ 105,60		0	€ 0,00	€ 0,00	€ 0,00	€ 105,60	1	€ 52,80	€ 52,80	€ 52,80
2.6. First partners' meeting	Lead Beneficiary	Per travel	1	€ 510,00	€ 510,00		0	€ 0,00	€ 0,00	€ 0,00	€ 510,00	1	€ 510,00	€ 510,00	€ 0,00
2.7. Second partners' meeting	Beneficiary No 2	Per travel	1	€ 172,00	€ 172,00		0	€ 0,00	€ 0,00	€ 0,00	€ 172,00	0	€ 172,00	€ 0,00	€ 172,00
2.8. Third partners' meeting	Lead Beneficiary	Per travel	1	€ 340,00	€ 340,00		0	€ 0,00	€ 0,00	€ 0,00	€ 340,00	0	€ 340,00	€ 0,00	€ 340,00
2.9. Fourth partners' meeting	Beneficiary No 2	Per travel	1	€ 172,00	€ 172,00		0	€ 0,00	€ 0,00	€ 0,00	€ 172,00	0	€ 172,00	€ 0,00	€ 172,00
Subtotal Travel and accommodation					€ 1 473,30	€ 0,00			€ 0,00	€ 0,00	€ 1 473,30			€ 570,30	€ 903,00
3. Supplies, external services and other costs															
3.1. Audit LT	Lead Beneficiary	Per service	1	€ 6 500,00	€ 6 500,00		0,03	€ 6 500,00	€ 186,59	€ 0,00	€ 6 313,41	0,25	€ 6 500,00	€ 1 625,00	€ 4 688,41
3.2. Audit RU	Beneficiary No 2	Per service	1	€ 5 300,00	€ 5 300,00		0,00	€ 5 300,00	€ 0,00	€ 0,00	€ 5 300,00	0,25	€ 5 300,00	€ 1 325,00	€ 3 975,00
3.3. Local tourism industry experts RU	Beneficiary No 2	Per service	1	€ 4 000,00	€ 4 000,00		0	€ 0,00	€ 0,00	€ 0,00	€ 4 000,00	0	€ 4 000,00	€ 0,00	€ 4 000,00
3.4. Local tourism industry experts LT	Lead Beneficiary	Per service	1	€ 2 500,00	€ 2 500,00		0,5	€ 2 500,00	€ 1 250,00	€ 0,00	€ 1 250,00	0,5	€ 2 500,00	€ 1 250,00	€ 0,00
3.5. Expert-lecturer services RU	Beneficiary No 2	Per service	1	€ 5 280,00	€ 5 280,00		0	€ 0,00	€ 0,00	€ 0,00	€ 5 280,00	0	€ 5 280,00	€ 0,00	€ 5 280,00
3.6. Expert-lecturer services LT	Lead Beneficiary	Per service	1	€ 7 440,00	€ 7 440,00		1	€ 4 060,00	€ 4 060,00	€ 0,00	€ 3 380,00	0	€ 7 440,00	€ 0,00	€ 3 380,00

Unit rate = costs / No of units



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5. Progress financial report (Финансовый отчёт) Number of units (количество)

- ❑ Количество рабочих часов должно быть пересчитано на месяцы, если в бюджете запланировано количество месяцев

Example

Project Manager, 50 %

October (total working hours 176 hrs)

Project manager (PM) 79 hrs (as she started from 3 October) $(79/176) = 0.45$

November (total working hours 168 hrs)

PM timesheet 84 hrs $(84/168) = 0.5$

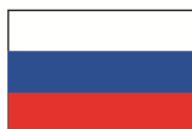
December (total working hours 152 hrs)

PM timesheet 48 hrs (sick leave or holidays) $(48/152) = 0.32$

$(0.45 + 0.5 + 0.32 = 1.27)$

Total 1.27 months, instead of 1.5 month





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CBC 2014-2020

**ПРОИЗВОДСТВЕННЫЙ КАЛЕНДАРЬ
НА 2020 ГОД
(для пятидневной рабочей недели)**

	Январь					Февраль					Март					Апрель					Май					Июнь				
Понедельник	6	13	20	27	3	10	17	24	2	9	16	23	30**	6**	13**	20**	27**	4	11	18	25	1	8	15	22	29				
Вторник	7	14	21	28	4	11	18	25	3	10	17	24	31**	7**	14**	21**	28**	5	12	19	26	2	9	16	23	30				
Среда	1	8	15	22	29	5	12	19	26	4	11	18	25	1**	8**	15**	22**	29**	6**	13	20	27	3	10	17	24***				
Четверг	2	9	16	23	30	6	13	20	27	5	12	19	26	2**	9**	16**	23**	30**	7**	14	21	28	4	11*	18	25				
Пятница	3	10	17	24	31	7	14	21	28	6	13	20	27	3**	10**	17**	24**	1	8**	15	22	29	5	12	19	26				
Суббота	4	11	18	25	1	8	15	22	29	7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27				
Воскресенье	5	12	19	26	2	9	16	23	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28				
Номера недель	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27			

	Июль					Август					Сентябрь					Октябрь					Ноябрь					Декабрь				
Понедельник	6	13	20	27	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	7	14	21	28				
Вторник	7	14	21	28	4	11	18	25	1	8	15	22	29	6	13	20	27	3*	10	17	24	1	8	15	22	29				
Среда	1****	8	15	22	29	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16	23	30			
Четверг	2	9	16	23	30	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24	31*			
Пятница	3	10	17	24	31	7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25				
Суббота	4	11	18	25	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26				
Воскресенье	5	12	19	26	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27				
Номера недель	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53			

* Предпраздничные дни, в которые продолжительность работы сокращается на один час.

** Нерабочие дни с сохранением заработной платы в соответствии с Указами Президента РФ от 25.03.2020 № 206, от 02.04.2020 № 239, от 28.04.2020 № 294, за исключением организаций, на которые действие Указов не распространяется. Об оплате труда в эти дни см. Письмо Роструда от 20.07.2020 № ТЗ/3780-6-1. В организациях, для которых 30 апреля, 8 мая являются рабочими днями, продолжительность работы в эти дни сокращается на 1 час.

*** Нерабочий день с сохранением заработной платы в соответствии с Указом Президента РФ от 29.05.2020 № 345. О норме рабочего времени и оплате труда 24 июня 2020 года см. Письма Минтруда России от 17.06.2020 № 14-1/В-733, № 14-1/В-735, Роструда от 20.07.2020 № ТЗ/3780-6-1.

**** Нерабочий день в соответствии с Указом Президента РФ от 01.06.2020 № 354. Оплата за этот день осуществляется в соответствии с положениями Трудового кодекса РФ применительно к оплате за нерабочие (праздничные) дни. О норме рабочего времени и оплате труда 1 июля 2020 года см. Письма Минтруда России от 17.06.2020 № 14-1/В-735, Роструда от 20.07.2020 № ТЗ/3780-6-1, Информацию Роструда от 15.06.2020.



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3. Supplies, external services and other costs									
3.1. Audit LT	Lead Beneficiary	Per service	1	€ 6 500,00	€ 6 500,00		0,03	€ 6 500,00	€ 186,59
3.2. Audit RU	Beneficiary No 2	Per service	1	€ 5 300,00	€ 5 300,00		0,00	€ 5 300,00	€ 0,00
3.3. Local tourism industry experts RU	Beneficiary No 2	Per service	1	€ 4 000,00	€ 4 000,00		0	€ 0,00	€ 0,00
3.4. Local tourism industry experts LT	Lead Beneficiary	Per service	1	€ 2 500,00	€ 2 500,00		0,5	€ 2 500,00	€ 1 250,00
3.5. Expert-lecturer services RU	Beneficiary No 2	Per service	1	€ 5 280,00	€ 5 280,00		0	€ 0,00	€ 0,00
3.6. Expert-lecturer services LT	Lead Beneficiary	Per service	1	€ 7 440,00	€ 7 440,00		1	€ 4 060,00	€ 4 060,00

4. Works and long-term investments										
4.1	Works (Infrastructure) Reconstruction of Neria fort	Lead Beneficiary	Per work	1	€ 346 596,84	€ 346 596,84	0,00	-	346596,84	€ 93 836,24
4.2	Works (Infrastructure) Major repairs of the Fountain facility	Beneficiary No 2	Per work	1	€ 229 607,42	€ 229 607,42	0,00	-	229607,42	€ 73 354,52
4.3	Major repairs of nonresidential premises Г23 and Г24	Beneficiary No 2	Per work	1	€ 74 162,00	€ 74 162,00	0,00	-	74162,00	€ 0,00
4.4	Landscaping fo the adjacent territories Г23,Г24	Beneficiary No 2	Per work	1	€ 60 986,54	€ 60 986,54	0,00	-	60986,54	€ 0,00
4.5	Installation of outdoor lighting system in the inner territory of "The Friedland Gate" Museum	Beneficiary No 3	Per work	1	€ 48 419,00	€ 48 419,00	0,00	-	48419,00	€ 0,00
4.6	Restoration of the Friedland Gate facades	Beneficiary No 3	Per work	1	€ 23 105,81	€ 23 105,81	0,00	-	23105,81	€ 12 171,23
4.7	Digital kiosk	Lead Beneficiary	Per item	1	€ 9 000,00	€ 9 000,00	3 000,00	1	11999,99	€ 11 999,99

All cells shall be filled in.

Number of units shall be recalculated (e.g. 0,5; 0,25; 0,2 etc.)





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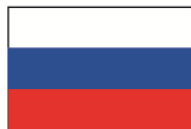
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6. Financial summary by each beneficiary and budget heading.

(Финансовая сводка по каждому бенефициару и разделу бюджета).

- Как в таблице бюджета 9.3. Грантового контракта (Приложение II) или в последнем дополнительном соглашении.
- Одобренные перераспределения обычно не отражаются.





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9. BUDGET

9.3. Expected Distribution per Beneficiaries and Costs Categories

Budget Headings/ Region	Lead Beneficiary	Beneficiary No 2	Beneficiary No 3	Beneficiary No 4	TOTAL	PERCENTAGE, %
Region (Core, adjoining region)	Core	Core	Adjoining	Core		
1. Human resources	33,255.00	32,450.00	16,747.50	10,222.50	92,675.00	18.54%
2. Travel and accommodation	2,205.00	2,303.40	2,008.00	3,070.98	9,587.38	1.92%
3. Supplies, external services and other costs	13,235.00	14,040.00	17,095.00	2,427.50	46,797.50	9.36%
4. Works and long- term investments	302,332.80	769.00	-	42,392.30	345,494.10	69.10%
5. Preparation costs	1,838.52	-	-	-	1,838.52	0.37%
6. Total direct eligible costs of the action(1+5)	€ 352,866.32	€ 49,562.40	€ 35,850.50	€ 58,113.28	€ 496,392.50	99.28%
7. Indirect administrative costs (Not more than 7% of BH1)	1,395.00	1,200.00	-	1,012.50	3,607.50	0.72%
8. TOTAL ELIGIBLE COSTS (6+7)	€ 354,261.32	€ 50,762.40	€ 35,850.50	€ 59,125.78	€ 500,000.00	100.00%
Beneficiary share of Total Budget in %	70.85%	10.15%	7.17%	11.83%	100.00%	

Signed on behalf of the Applicant:





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6. FINANCIAL SUMMARY BY EACH BENEFICIARY AND BUDGET HEADING

Contracted budget by beneficiaries					
Budget heading	Lead Beneficiary	Beneficiary No 2	Beneficiary No 3	Beneficiary No 4	Total
Region (core, adjoining region)					
1. Human resources					€ 0.00
2. Travel and accommodation					€ 0.00
3. Supplies, external services and other costs					€ 0.00
4. Works and long-term investments					€ 0.00
5. Preparation costs					€ 0.00
6. Total direct eligible costs of the project (1+5)	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00
7. Indirect administrative costs					€ 0.00
Total eligible costs (6+7)	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00
Expenditure incurred during previous reporting period (-)*					
1. Human resources					€ 0.00
2. Travel and accommodation					€ 0.00
3. Supplies, external services and other costs					€ 0.00
4. Works and long-term investments					€ 0.00
5. Preparation costs					€ 0.00
6. Total direct eligible costs of the project (1+5)	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00
7. Indirect administrative costs					€ 0.00
Total eligible costs (6+7)	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00
Expenditure incurred during reporting period					
1. Human resources					€ 0.00
2. Travel and accommodation					€ 0.00
3. Supplies, external services and other costs					€ 0.00
4. Works and long-term investments					€ 0.00
5. Preparation costs					€ 0.00
6. Total direct eligible costs of the project (1+5)	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00
7. Indirect administrative costs					€ 0.00
Total eligible costs (6+7)	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00
Balance after reporting period					
1. Human resources	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00
2. Travel and accommodation	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00
3. Supplies, external services and other costs	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00
4. Works and long-term investments	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00
5. Preparation costs	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00
6. Total direct eligible costs of the project (1+5)	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00
7. Indirect administrative costs	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00
Total eligible costs (6+7)	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00

Can be omitted
when submitting the
1st progress report





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CBC 2014-2020

Expenditure incurred during reporting period				
1. Human resources	€ 2 776,35	€ 2 323,09	€ 2 731,65	€ 7 831,09
2. Travel and accommodation	€ 0,00	€ 0,00	€ 0,00	€ 0,00
3. Supplies, external services and other costs	€ 1 188,86	€ 4 965,79	€ 324,60	€ 6 479,25
4. Works and long-term investments	€ 10 127,82	€ 73 265,09	€ 27 394,71	€ 170 787,62
5. Preparation costs	€ 0,00	€ 0,00	€ 0,00	€ 0,00
6. Total direct eligible costs of the project (1+5)	€ 74 093,03	€ 80 553,97	€ 30 450,96	€ 185 097,96
7. Indirect administrative costs	€ 112,24	€ 143,00	€ 287,40	€ 542,64
Total eligible costs (6+7)	€ 74 205,27	€ 80 696,97	€ 30 738,36	€ 185 640,60
Balance after reporting period				
1. Human resources	€ 45,07	€ 27,59	€ 0,32	€ 72,98
2. Travel and accommodation	€ 0,00	€ 0,00	€ 423,58	€ 423,58
3. Supplies, external services and other costs	€ 18 126,83	€ 11 342,35	€ 12 424,32	€ 41 893,50
4. Works and long-term investments	€ 6 413,01	€ 52 575,19	€ 46 143,89	€ 105 132,09
5. Preparation costs	€ 0,00	€ 0,00	€ 0,00	€ 0,00
6. Total direct eligible costs of the project (1+5)	€ 24 584,91	€ 63 945,13	€ 58 992,11	€ 147 522,15
7. Indirect administrative costs	€ 1,82	€ 1,38	€ 87,66	€ 90,86
Total eligible costs (6+7)	€ 24 586,73	€ 63 946,51	€ 59 079,77	€ 147 613,01

Table 6

7	5.1. Travel and subsistence costs	Beneficiary No 2		1	€ 287,64	€ 287,64	0,00	0	0,0000	€ 0,00
8	Subtotal Preparation costs					€ 349,14	€ 0,00			€ 0,00
9	6. Subtotal direct eligible costs of the project (1-5)					951 229,04 €	0,00 €			€ 185 097,96
10	7. Indirect administrative costs (I8)	Lead Beneficiary	Per project	1	439,59	439,59	0,00			€ 112,24
11	7. Indirect administrative costs (B2)	Beneficiary No 2	Per project	1						€ 143,00
12	7. Indirect administrative costs (B3)	Beneficiary No 3	Per project	1						€ 287,40
13	8. Total eligible costs (6+7)									€ 185 640,60

Table 5

9	7.3	Indirect administrative costs	29	20	021-02-15	R	11 600,00	0,01082	125,51	Beneficiary No 3
										185 640,60

Table 8



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CBC 2014-2020

7. Sources of Funding (Источники финансирования).

- Как в таблице бюджета 9.4. Грантового контракта (Приложение II) или в последнем дополнительном соглашении.





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CBC 2014-2020

9. BUDGET

9.4. Sources of Funding

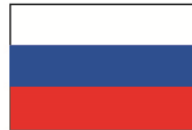
	Amount (in EUR)	Percentage, %
TOTAL PROJECT BUDGET	952 522,67	100,00%
PROGRAMME FUNDING (GRANT AMOUNT REQUESTED)	857 270,40	90,00%
TOTAL CO-FINANCING BY BENEFICIARIES	95 252,27	10,00%
Co-financing by Applicant's/Lead Beneficiary:	39 802,09	4,18%
<i>state budget</i>		
<i>regional authority budget</i>		
<i>municipal budget</i>		
<i>other (the museum's as public body income)</i>	39 802,09	
Co-financing by Beneficiary No 2	42 656,98	4,48%
<i>state budget</i>	0,00	
<i>regional authority budget</i>		
<i>municipal budget</i>		
<i>other (please specify)</i>	42 656,98	
Co-financing by Beneficiary No 3	12 793,20	1,34%
<i>state budget</i>	0,00	
<i>regional authority budget</i>		
<i>municipal budget</i>		
<i>other (please specify)</i>	12 793,20	

7. SOURCES OF FUNDING

Source of Funding	Planned / contracted (in EUR)	Reported (in EUR)	Percentage (%)	Accumulated co-financing in previous reporting period(s) (in EUR)*	Percentage (%)	Forecast for next reporting period (in EUR)
PROGRAMME FUNDING (GRANT AMOUNT)	€ 857 270,40	€ 74 717,84	90,00%	€ -	#DIV/0!	€ 477 200,41
TOTAL CO-FINANCING BY THE BENEFICIARIES	€ 95 252,27	€ 8 301,99	10,00%	€ -	#DIV/0!	€ 53 022,27
Co-financing by Lead Beneficiary:	€ 39 802,09	€ 220,99	0,27%	€ -	#DIV/0!	€ 36 454,10
<i>state budget</i>	0	€ -	0,00%	0	#DIV/0!	€ -
<i>regional authority budget</i>	0	€ -	0,00%	0	#DIV/0!	€ -
<i>municipal budget</i>	0	€ -	0,00%	0	#DIV/0!	€ -
<i>other (the museum's as public body income)</i>	39802,09	€ 220,99	0,27%	0	#DIV/0!	€ 36 454,10
Co-financing by Beneficiary No 2	€ 42 656,98	€ 7 314,77	8,81%	€ -	#DIV/0!	€ 13 843,45
<i>state budget</i>	0	€ -	0,00%	0	#DIV/0!	€ -
<i>regional authority budget</i>	0	€ -	0,00%	0	#DIV/0!	€ -
<i>municipal budget</i>	0	€ -	0,00%	0	#DIV/0!	€ -
<i>other (specify)</i>	42656,98	€ 7 314,77	8,81%	0	#DIV/0!	€ 13 843,45
Co-financing by Beneficiary No 3	€ 12 793,20	€ 766,23	0,92%	€ -	#DIV/0!	€ 2 724,72
<i>state budget</i>	0	€ -	0,00%	0	#DIV/0!	€ -
<i>regional authority budget</i>	0	€ -	0,00%	0	#DIV/0!	€ -
<i>municipal budget</i>	12793,2	€ -	0,00%	0	#DIV/0!	€ 2 724,72
<i>other (specify)</i>	0	€ 766,23	0,92%	0	#DIV/0!	€ -
TOTAL PROJECT FUNDING	€ 952 522,67	€ 83 019,83	100,00%	€ -	#DIV/0!	€ 530 222,68

* In case of the first Progress Report this column shall not be filled in.





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Expenditure incurred during reporting period				
1. Human resources	€ 2 776,35	€ 2 323,09	€ 2 731,65	€ 7 831,09
2. Travel and accommodation	€ 0,00	€ 0,00	€ 0,00	€ 0,00
3. Supplies, external services and other costs	€ 1 188,86	€ 4 965,79	€ 324,60	€ 6 479,25
4. Works and long-term investments	€ 10 127,82	€ 73 265,09	€ 27 394,71	€ 170 787,62
5. Preparation costs	€ 0,00	€ 0,00	€ 0,00	€ 0,00
6. Total direct eligible costs of the project (1+5)	€ 74 093,03	€ 80 553,97	€ 30 450,96	€ 185 097,96
7. Indirect administrative costs	€ 112,24	€ 143,00	€ 287,40	€ 542,64
Total eligible costs (6+7)	€ 74 205,27	€ 80 696,97	€ 30 738,36	€ 185 640,60
Balance after reporting period				
1. Human resources	€ 45,07	€ 27,59	€ 0,32	€ 72,98
2. Travel and accommodation	€ 0,00	€ 0,00	€ 423,58	€ 423,58
3. Supplies, external services and other costs	€ 18 126,83	€ 11 342,35	€ 12 424,32	€ 41 893,50
4. Works and long-term investments	€ 6 413,01	€ 52 575,19	€ 46 143,89	€ 105 132,09
5. Preparation costs	€ 0,00	€ 0,00	€ 0,00	€ 0,00
6. Total direct eligible costs of the project (1+5)	€ 24 584,91	€ 63 945,13	€ 58 992,11	€ 147 522,15
7. Indirect administrative costs	€ 1,82	€ 1,38	€ 87,66	€ 90,86
Total eligible costs (6+7)	€ 24 586,73	€ 63 946,51	€ 59 079,77	€ 147 613,01

Table 6

7	5.1. Travel and subsistence costs	Beneficiary No 2		1	€ 287,64	€ 287,64	0,00	0	0,0000	€ 0,00
8	Subtotal Preparation costs					€ 349,14	€ 0,00			€ 0,00
9	6. Subtotal direct eligible costs of the project (1-5)					951 229,04 €	0,00 €			€ 185 097,96
10	7. Indirect administrative costs (I8)				439,59	439,59	0,00			€ 112,24
11	7. Indirect administrative costs (B2)	Beneficiary No 2	Per project	1	414,56	414,56	0,00			€ 143,00
12	7. Indirect administrative costs (B3)	Beneficiary No 3	Per project	1	439,48	439,48	0,00			€ 287,40
13	8. Total eligible costs (6+7)					€ 952 522,67	€ 0,00			€ 185 640,60

Table 5

Source of Funding	Planned / contracted	Reported (in EUR)	Percentage (%)	Accumulated co-financing in previous reporting period(s) (in EUR)	Percentage (%)	Forecast for next reporting period (in EUR)
4						
5	PROGRAMME FUNDING AMOUNT)	€ 167 076,53	90,00%	€ 549 854,20	88,79%	€ 131 781,71
6	TOTAL CO-FINANCING BY THE BENEFICIARIES	€ 95 252,27	10,00%	€ 69 414,86	11,21%	€ 7 273,34
7	Co-financing by Lead Beneficiary:	€ 40 212,09	4,00%	€ 30 332,89	4,90%	€ 2 458,67
8	state budget	€ -	0,00%	€ -	0,00%	€ -
9	regional authority budget	€ -	0,00%	€ -	0,00%	€ -
10	municipal budget	€ -	0,00%	€ -	0,00%	€ -
11	other (the museum's as public body income)	€ 40 212,09	4,00%	€ 30 332,89	4,90%	€ 2 458,67
12	Co-financing by Beneficiary No 2	€ 42 156,98	4,35%	€ 27 692,64	4,47%	€ 6 394,64
13	state budget	€ -	0,00%	€ -	0,00%	€ -
14	regional authority budget	€ -	0,00%	€ -	0,00%	€ -
15	municipal budget	€ -	0,00%	€ -	0,00%	€ -
16	other (specify)	€ 42 156,98	4,35%	€ 27 692,64	4,47%	€ 6 394,64
17	Co-financing by Beneficiary No 3	€ 12 883,20	1,66%	€ 11 389,33	1,84%	€ -1 579,97
18	state budget	€ -	0,00%	€ -	0,00%	€ -
19	regional authority budget	€ -	0,00%	€ -	0,00%	€ -
20	municipal budget	€ 12 883,20	1,66%	€ 11 389,33	1,84%	€ -1 579,97
21	other (specify)	€ -	0,00%	€ -	0,00%	€ -
22	TOTAL PROJECT FUNDING	€ 952 522,67	100,00%	€ 619 269,06	100,00%	€ 139 055,05

Table 7

9	7.3	Indirect administrative costs	29	20	2021-02-15	R	11 600,00	0,01082	125,51	Beneficiary No 3
										185 640,60

Table 8



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Сопроводительные документы к финансовой части отчета

1.	Expenditure verification reports for each beneficiary (Отчеты о проверке расходов для каждого бенефициара)	1 original
2.	Request for further / balance payment (Платёжное требование для получения авансового платежа/ оставшейся части платежа)	1 original
3.	Economic classification form of <u>requested amount</u> for <i>LT beneficiaries</i> (Экономическая классификация запрашиваемой суммы, заполняемая бенефициаром из Литвы)	1 original
4.	Economic classification form of <u>reported expenditure</u> for <i>LT beneficiaries</i> (Экономическая классификация расходов (отчёт), заполняемая бенефициаром из Литвы)	1 original





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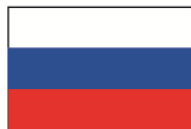


LITHUANIA - RUSSIA
CBC 2014-2020

Expenditure verification reports (Отчеты о проверке расходов)

- Оригиналы документов должны быть отправлены в СТС
- Должны быть подписаны аудитором и руководителем организации-бенефициара
- Пожалуйста, сообщите вашему аудитору про все изменения, одобренные СТС/ОУ.





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Expenditure verification report / Отчет аудитора; (Annex IX)

<https://www.eni-cbc.eu/lr/ru/razdel-beneficiarov/rukovodstvo-dlja-zajavitelei-i-beneficiarov/3-i-konkurs-proektnych-predlozenii-zakryt/782>



- NEWS
- PROGRAMME
- CALLS FOR PROPOSALS**
- PROJECTS
- CONTACTS

Annex I "Detailed Rules on Eligibility of Expenditure"

Annex II "Partnership Statement"

Annex III "Partnership Agreement Template"

Annex IIIA "Partnership Agreement Template" (unofficial translation into Russian language)

Annex IIIA to "Partnership Agreement Template"

Annex IV "Procurement Plan Template"

Annex V "Template of the Request for Amendments"

Annex VI "Template of the Budget Transfers Table"

Annex VII "Progress Report Form"

Annex VIII "Final Report Form"

Annex IX "Expenditure Verification Report"

Annex X "Request for payment form"

Annex XI "Timesheet form"

Annex XII "Letter of endorsement template"

Annex XIII "Communication Handbook"

Annex XIV "Template of the Financial Identification Form"

<to be printed on Auditor's letterhead>

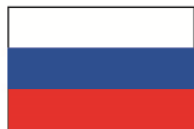
Lithuania – Russia
Cross-Border Cooperation Programme
2014-2020
EXPENDITURE VERIFICATION REPORT

1. Project No/ Grant Contract No	LT-RU/8-XXXX
2. Project title (hereinafter referred to 'Project')	
3. Implementation period of the Project	dd/mm/yyyy – dd/mm/yyyy
4. Beneficiary's name	
5. Project budget part under the responsibility of the Beneficiary, in EUR	
6. Reporting period	dd/mm/yyyy – dd/mm/yyyy
7. Amount of eligible expenditure certified as eligible in previous reporting periods for the Beneficiary, in EUR	In case of the first Progress Report, please indicate "n/a"
8. Date of submission of supporting documents for expenditure and activities for the part of the Progress/Final Report by Beneficiary to the auditor	
9. Amount of costs reported in the part of the Progress/Final Report by the Beneficiary, in EUR	
10. Amount of costs certified as eligible by the auditor in the part of the Progress/Final Report of the Beneficiary, in EUR	
11. Auditor's approval date	

12. The expenditure verification is performed on the basis of an agreed-upon procedures which are undertaken in accordance with:
- the International Standard on Related Services 4400 Engagements to perform Agreed-upon Procedures regarding Financial Information as promulgated by International Federation of Accountants (IFAC); and
 - IFAC Code of Ethics for Professional Accountants, developed and issued by IFAC's International Ethics Standards Board for Accountants.

13. We performed the expenditure verification for the total expenditure reported by the Beneficiary in its part of the Progress/Final Report for the Project financed by the Lithuania-Russia Cross-Border Cooperation Programme 2014-2020 (hereinafter referred to 'Programme') and the details of our factual findings which result from the procedures that we performed are the following:

Procedures performed	Yes/ No/ Not applicable	Factual findings and information how it was verified
Verification of expenditure incurred/paid and activities implemented by the Beneficiary:		
13.1. Eligible expenditure reported in the Progress/Final Report is verified according to the requirements set in the Grant Contract and in the Guidelines for Applicants and Beneficiaries, in particular:		
13.1.1. costs were indicated in the approved project budget and directly linked to the project activities described in the approved Project Description;		
13.1.2. costs are incurred and paid during implementation period of the Project, with the exceptions mentioned in the point 6.2 (a) (ii) and (iii) of the Grant Contract and/or section 4.1 and sub-section 4.2.5 of the Guidelines for Applicants and Beneficiaries;		
13.1.3. costs were pertained to the beneficiary;		
13.1.4. costs are necessary for the Project implementation;		
13.1.5. costs are reasonable and justified;		
13.1.6. costs incurred and paid comply with the requirements of sound financial management, in particular regarding economy and efficiency;		
13.1.7. expenditure has been classified under the correct budget headings and/or budget items;		
13.1.8. necessary amendments to the Project Description, including budget, were requested and approved by the Managing Authority (MA) Joint Technical Secretariat (JTS);		
13.1.9. monetary value of expenditure agrees with underlying documents and correct exchange rates are used;		
13.1.10. costs comply with Programme requirements and requirements set in other legal acts;		
13.1.11. Indirect administrative costs do not exceed the percentage specified in the Grant Contract, up to 7% of total eligible costs of Budget Heading 1.		
Costs:		
13.2. Beneficiary has accurate and regular accounting of Project costs:		
13.2.1. costs are determined according to the accounting standards and the usual cost accounting practices applicable to the Beneficiary;		



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CBC 2014-2020

Expenditure verification report (Annex to it)

Table of eligible expenditure prepared by Beneficiary according to the Detailed Project Budget and approved by auditor.



8. DETAILED REPORT OF EXPENDITURE FOR EACH BUDGET ITEM AND BENEFICIARY

No of the budget item	Name of the product / service / work element / expenditure	Document No	Date when the document was issued	Name of the supplier/service provider	Registration/identity No of the supplier / organisation	Date when the document was paid	Form of payment: (R- Remittance) (C-Cash)	Total eligible amount in national currency	Exchange rate**	Total eligible amount in EUR	Lead Beneficiary / Beneficiaries	
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	1.4.	Local coordinator Galina Ofitcerova	Payroll record sheet Nr. 37	25 01 21	Kaliningrad tourism information centre	3906390531	05 02 21	R	38 192,00	91,8851	415,65	Beneficiary 2
2.	1.4.	Local coordinator Galina Ofitcerova	Payroll record sheet Nr. 79	26 02 21	Kaliningrad tourism information centre	3906390531	05 03 21	R	42 212,20	92,3842	456,92	Beneficiary 2
3.	1.4.	Local coordinator Galina Ofitcerova	Payroll record sheet Nr. 129	29 03 21	Kaliningrad tourism information centre	3906390531	05 04 21	R	39 060,00	90,3519	432,31	Beneficiary 2
4.	1.4.	Local coordinator Galina Ofitcerova	Payroll record sheet Nr. 183	26 04 21	Kaliningrad tourism information centre	3906390531	05 05 21	R	52 080,00	89,1591	584,12	Beneficiary 2
5.	1.4.	Local coordinator Galina Ofitcerova	Payroll record sheet Nr. 257	25 05 21	Kaliningrad tourism information centre	3906390531	05 06 21	R	57 288,00	90,0538	636,15	Beneficiary 2
6.	1.5.	Local accountant Irina Stoporeva	Payroll record sheet Nr. 38	25 01 21	Kaliningrad tourism information centre	3906390531	05 02 21	R	49 476,00	91,8851	538,46	Beneficiary 2
7.	1.5.	Local accountant Irina Stoporeva	Payroll record sheet Nr. 80	26 02 21	Kaliningrad tourism information centre	3906390531	05 03 21	R	49 476,00	92,3842	535,55	Beneficiary 2
8.	1.5.	Local accountant Irina Stoporeva	Payroll record sheet Nr. 130	29 03 21	Kaliningrad tourism information centre	3906390531	05 04 21	R	49 476,00	90,3519	547,59	Beneficiary 2



No of the budget item	Name of the product / service / work element / expenditure	Document No	Date when the document was issued	Name of the supplier/service provider	Registration/identity No of the supplier / organisation	Date when the document was paid	Form of payment: (R- Remittance) (C-Cash)	Total eligible amount in national currency	Exchange rate**	Total eligible amount in EUR	Lead Beneficiary / Beneficiaries	
1	2	3	4	5	6	7	8	9	10	11	12	13
9.	1.5.	Local accountant Irina Stoporeva	Payroll record sheet Nr. 184	26 04 21	Kaliningrad tourism information centre	3906390531	05 05 21	R	49 476,00	89,1591	554,92	Beneficiary 2
10.	1.5.	Local accountant Irina Stoporeva	Payroll record sheet Nr. 258	25 05 21	Kaliningrad tourism information centre	3906390531	05 06 21	R	49 476,00	90,0538	549,40	Beneficiary 2
11.	3.17.	Preparation and publication of the articles in press	Invoice N 12	19 01 21	Izdatelstvo Strana Ltd	3908032588	01 02 21	R	19 200,00	91,8851	208,96	Beneficiary 2
12.	7.2.	Indirect costs	Accounting certificate	10 06 21	Kaliningrad tourism information centre	3906390531	10 06 21	R	32 323,65	89,4203	361,48	Beneficiary 2
									527 735,85		5 821,51	

* Add as much rows as you need. Please, respect formulas in the column No 1-19 and drop-down lists in the column from No 20.
 **Expenditure incurred in a currency other than euro shall be converted into euro by the beneficiaries using the monthly accounting exchange rate of the European Commission (http://ec.europa.eu/budget/contracts_grants/info_contracts/infoeuro/index_en.cfm) in the month during which that expenditure was incurred (invoiced). The expenditure in national currency (other than Euro) must be converted in Euro with an accuracy of four digits after comma.

Beneficiary 2:
 Kaliningrad tourism information centre Galina Ofitserova, director
 10-06-21
 16 020001 Ofitserova



Профессор
 Ирина Александровна
 Стопорева





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Request for further / balance payment
(Платёжное требование для получения авансового платежа/ оставшейся части платежа)





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Request for Payment (Annex X)



LITHUANIA - RUSSIA
CBC 2014-2020

*<To be filled on the official letterhead of the organisation,
delete this line after filling>*

Request for Payment

<Date>

Бланк
организации

For the attention of
Ministry of the Interior of the Republic of Lithuania
Economics and Finance Department *<responsible unit indicated in the Grant Contract>*
Šventaragio str. 2, LT-01510 Vilnius, Lithuania

Number of the Grant Contract:
Title of the Project:
Number of the Project:
Name and address of the Lead Beneficiary:
Request for payment number: *<1/2/3 or Balance payment and etc.>*

Dear Sir/Madam,

I hereby request *<a pre-financing payment/a further pre-financing payment/payment of the balance>*
under the Grant Contract mentioned above.

The amount requested is *<as indicated in Article 5 of the Grant Contract>*.

Please find attached the following supporting documents:
*<-Expenditure Verification Reports (if required by Article 5.1. of the Grant Contract and in case of
submission of Progress Report/ Final Report)
- Progress Report/ Final Report (for further pre-financing payment/ payment of the balance)>*

The payment should be made to the following bank account:
*<bank name
bank code
SWIFT of BIC code
account number
give the account number shown on the Financial Identification Form annexed to the Grant Contract>*

I hereby certify that the information contained in this Request for Payment is complete, faithful and
reliable, that the costs incurred can be considered eligible in accordance with the Grant Contract and
that this Request for Payment is substantiated by adequate supporting documents that can be checked.

Yours faithfully,

<Name and position of the signatory>

<Signature>

Печать!

Сумма цифрами
и прописью!



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LITHUANIA - RUSSIA
CBC 2014-2020

Расчет платежей

30%

up to
25%

up to
25%

20%
or less

Авансовый платеж



Очередной авансовый платеж

Для покрытия 80% финансовых затрат на каждые 6 месяцев (следующий отчетный период) и не превышающий 25% от финансирования Программы

- ✓ В течение 30 календарных дней
- ✓ Общая сумма авансовых платежей не может превышать 80%

**будет выплачен в полном объеме, если фактически понесенные расходы \geq 70% предыдущего платежа (и 100 % любых предыдущих платежей)*

**Сумма
Балансового
платежа зависит от
реальных
допустимых
расходов и
процента,
указанного в
Грантовом
контракте!**





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CBC 2014-2020

1 Пример

Grant amount 500 000 EUR

1st pre-financing payment 30 % = 150 000 EUR

25 % of the grant amount = 125 000 EUR

Reported Programme funding (Table 7) – 30 000 EUR

80 % of the forecasted Programme funding – 189 000 EUR

150 000 x 70 % = 105 000 EUR

105 000 – 30 000 = 75 000 EUR (not used amount)

**125 000 – 75 000 EUR = 50 000 EUR (is less than 189 000 EUR,
therefore it can be requested)**

**If 80 % of the forecasted Programme funding – 48 000 EUR, then 48 000 EUR can
be requested**





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CBC 2014-2020

2 Пример

Grant amount 500 000 EUR

1st pre-financing payment 30 % = 150 000 EUR

25 % of the grant amount = 125 000 EUR

Reported Programme funding (Table 7) – 110 000 EUR

80 % of the forecasted Programme funding – 189 000 EUR

150 000 x 70 % = 105 000 EUR

110 000 EUR > 105 000 EUR

125 000 EUR is less than 189 000 EUR, therefore it can be requested

If 80 % of the forecasted Programme funding – 48 000 EUR, then 48 000 EUR can
be requested





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Economic classification forms (Формы экономической классификации)





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Формы экономических классификаций

Формы доступны
для скачивания на сайте:

<http://eni-cbc.eu/lr/en/programme/documents/68>

Documents | ENI CBC LR

Not secure | eni-cbc.eu/lr/en/programme/documents/68?sqid=dec99e3b54b58595f6cc5d57d753d72e73914df1

Apps EasyWeb4 New Tab El parašas

14 projects of the 3rd Call for Proposals shall be awarded with Programme grants !

Documents

Search text: Category: Date of acceptance from: Date of acceptance to:

Search *clear_form*

4 June, 2019 Category: Programme Documents Valid

2019 m. birželio 4 d. Vidaus reikalų ministro įsakymas Nr. 1V-514 "DĖL VIDAUS REIKALŲ MINISTRO 2017 M. GRUODŽIO 11 D. ĮSAKYMO NR. 1V-855 „DĖL 2014–2020 M. EUROPOS KAIMYNSYŠTĖS PRIEMONĖS BENDRADARBIAVIMO PER SIENĄ PROGRAMŲ PROJEKTŲ LĖŠŲ IŠMOKĖJIMO IR ATASKAITŲ TEIKIMO TVARKOS APRAŠO PATVIRTINIMO“ PAKĖITIMO"

2014–2020 m. Europos kaimynystės priemonės bendradarbiavimo per sieną programų projektų lėšų išmokėjimo ir ataskaitų teikimo tvarkos aprašas, patvirtintas 2019 m. birželio 4 d. Vidaus reikalų ministro įsakymu Nr. 1V-514 "DĖL VIDAUS REIKALŲ MINISTRO 2017 M. GRUODŽIO 11 D. ĮSAKYMO NR. 1V-855 „DĖL 2014–2020 M. EUROPOS KAIMYNSYŠTĖS PRIEMONĖS BENDRADARBIAVIMO PER SIENĄ PROGRAMŲ PROJEKTŲ LĖŠŲ IŠMOKĖJIMO IR ATASKAITŲ TEIKIMO TVARKOS APRAŠO PATVIRTINIMO“ PAKĖITIMO". Prieduose...

English

Type here to search

11:34 PM 2020-11-24



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LITHUANIA - RUSSIA
CBC 2014-2020

Submission of forms of economic classification

The request for EU funds and the report on expenditure from the received EU funds
by the Lithuanian beneficiary shall be submitted to the JTS as **originals**
(signed by the project manager and financial manager).

(Lietuvos paramos gavėjo pavadinimas, įmonės kodas, adresas, tel., el. p.)

VšĮ Jungtiniam techniniam sekretariatui

2014–2020 M. EUROPOS KAIMYNYSTĖS PRIEMONĖS LIETUVOS IR RUSIJOS FEDERACIJOS BENDRADARBIAVIMO PER SIENĄ
PROGRAMOS LIETUVOS PARAMOS GAVĖJO PRAŠOMŲ IŠMOKĖTI PARAMOS LĖŠŲ PASKIRSTYMAS PAGAL EKONOMINĘ
KLASIFIKACIJĄ

(data)

(sudarymo vieta)

1. Projekto numeris	
2. Projekto pradžios data	
pabaigos data (su pratęsimu, jei buvo)	
3. Prašoma išmokėti paramos lėšų suma (nurodyta mokėjimo prašyme) / iš jų Lietuvos paramos gavėjo dalis	eurų eurų

Prašomų išmokėti lėšų Lietuvos paramos gavėjo dalies paskirstymas pagal ekonominę klasifikaciją, eurai

Pagal paramos sutartį Lietuvos paramos gavėjui numatytų išmokėti visų Europos Sąjungos lėšų paskirstymas						Prašomų išmokėti lėšų Lietuvos paramos gavėjo dalis											
valdžios sektoriaus subjektas			savivaldybė			ne valdžios sektoriaus subjektas			valdžios sektoriaus subjektas			savivaldybė			ne valdžios sektoriaus subjektas		
enamiesiems tikslams	investicijoms *		enamiesiems tikslams	investicijoms *		enamiesiems tikslams	investicijoms *		enamiesiems tikslams	investicijoms *		enamiesiems tikslams	investicijoms *		enamiesiems tikslams	investicijoms *	
kodas	kodas		kodas	kodas		kodas	kodas		kodas	kodas		kodas	kodas		kodas	kodas	
2.9.2.1.1.2	2.9.2.2.1.2		2.9.2.1.1.1	2.9.2.2.1.1		2.9.2.1.1.3	2.9.2.2.1.3		2.9.2.1.1.2	2.9.2.2.1.2		2.9.2.1.1.1	2.9.2.2.1.1		2.9.2.1.1.3	2.9.2.2.1.3	

* Lėšos, skirtos ilgalaikiam materialiajam ir nematerialiajam turtui įsigyti.

Pastabos:

1. Kartu su mokėjimo prašymu, projekto įgyvendinimo ataskaita šią informaciją Lietuvos paramos gavėjas pateikia pagrindiniam paramos gavėjui, o pagrindinis paramos gavėjas teikia Sekretariatui.

Projekto vadovas

(parašas, vardas, pavardė)

Projekto finansininkas / buhalteris

(parašas, vardas, pavardė)

(Lietuvos partnerio pavadinimas, įmonės kodas, adresas, tel., el. p.)

VšĮ Jungtiniam techniniam sekretariatui

2014–2020 M. EUROPOS KAIMYNYSTĖS PRIEMONĖS LIETUVOS IR RUSIJOS FEDERACIJOS BENDRADARBIAVIMO PER SIENĄ
PROGRAMOS LIETUVOS PARAMOS GAVĖJO PROJEKTO IŠLAIDŲ PASKIRSTYMO PAGAL EKONOMINĘ KLASIFIKACIJĄ
ATASKAITA *

(data)

(sudarymo vieta)

Projekto Nr. _____
Ataskaitinis laikotarpis: nuo _____ iki _____

eurai

Paprastų išmokėti Europos Sąjungos lėšų Lietuvos partnerio dalis**						Išlaidos iš Lietuvos paramos gavėjo Europos Sąjungos lėšų dalies					
valdžios sektoriaus subjektas		savivaldybė		ne valdžios sektoriaus subjektas		valdžios sektoriaus subjektas		savivaldybė		ne valdžios sektoriaus subjektas	
enamiesiems tikslams	investicijoms ***	enamiesiems tikslams	investicijoms ***	enamiesiems tikslams	investicijoms ***	enamiesiems tikslams	investicijoms ***	enamiesiems tikslams	investicijoms ***	enamiesiems tikslams	investicijoms ***
kodas	kodas	kodas	kodas	kodas	kodas	kodas	kodas	kodas	kodas	kodas	kodas
2.9.2.1.1.2	2.9.2.2.1.2	2.9.2.1.1.1	2.9.2.2.1.1	2.9.2.1.1.3	2.9.2.2.1.3	2.9.2.1.1.2	2.9.2.2.1.2	2.9.2.1.1.1	2.9.2.2.1.1	2.9.2.1.1.3	2.9.2.2.1.3

* Šią informaciją Lietuvos paramos gavėjas pateikia pagrindiniam paramos gavėjui, o pagrindinis paramos gavėjas teikia Sekretariatui kartu su ataskaita.

** Įtraukiamos ir skiriamos visos Lietuvos paramos gavėjo gautos Europos Sąjungos lėšos, kurios nebuvo deklaruotos ir patvirtintos auditoriaus iki šios išlaidų paskirstymo ataskaitos pateikimo dienos.

*** Lėšos, skirtos ilgalaikiam materialiajam ir nematerialiajam turtui įsigyti.

Projekto vadovas

(parašas, vardas, pavardė)

Projekto finansininkas / buhalteris

(parašas, vardas, pavardė)



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Expenditure incurred during reporting period				
1. Human resources	€ 2 776,35	€ 2 323,09	€ 2 731,65	€ 7 831,09
2. Travel and accommodation	€ 0,00	€ 0,00	€ 0,00	€ 0,00
3. Supplies, external services and other costs	€ 1 188,86	€ 4 965,79	€ 324,60	€ 6 479,25
4. Works and long-term investments	€ 10 127,82	€ 73 265,09	€ 27 394,71	€ 170 787,62
5. Preparation costs	€ 0,00	€ 0,00	€ 0,00	€ 0,00
6. Total direct eligible costs of the project (1+5)	€ 74 093,03	€ 80 553,97	€ 30 450,96	€ 185 097,96
7. Indirect administrative costs	€ 112,24	€ 143,00	€ 287,40	€ 542,64
Total eligible costs (6+7)	€ 74 205,27	€ 80 696,97	€ 30 738,36	€ 185 640,60
Balance after reporting period				
1. Human resources	€ 45,07	€ 27,59	€ 0,32	€ 72,98
2. Travel and accommodation	€ 0,00	€ 0,00	€ 423,58	€ 423,58
3. Supplies, external services and other costs	€ 8 126,83	€ 11 342,35	€ 12 424,32	€ 41 893,50
4. Works and long-term investments	€ 6 413,01	€ 52 575,19	€ 46 143,89	€ 105 132,09
5. Preparation costs	€ 0,00	€ 0,00	€ 0,00	€ 0,00
6. Total direct eligible costs of the project (1+5)	€ 14 584,91	€ 63 945,13	€ 58 992,11	€ 147 522,15
7. Indirect administrative costs	€ 1,82	€ 1,38	€ 87,66	€ 90,86
Total eligible costs (6+7)	€ 14 586,73	€ 63 946,51	€ 59 079,77	€ 147 613,01

Table 6

100 %

Source of Funding	Planned / contracted	Reported (in EUR)	Percentage (%)	Accumulated co-financing in previous reporting period(s) (in EUR)	Percentage (%)	Forecast for next reporting period (in EUR)
4. PROGRAMME FUNDING AMOUNT)		€ 167 076,53	90,00%	€ 549 854,20	88,79%	€ 131 781,71
5. TOTAL CO-FINANCING BY THE BENEFICIARIES	€ 95 252,27	€ 18 564,07	10,00%	€ 69 414,86	11,21%	€ 7 273,34
7. Co-financing by Lead Beneficiary:	€ 40 212,09	€ 7 420,53	4,00%	€ 30 332,89	4,90%	€ 2 458,67
8 state budget	€ -	€ -	0,00%	€ -	0,00%	€ -
9 regional authority budget	€ -	€ -	0,00%	€ -	0,00%	€ -
10 municipal budget	€ -	€ -	0,00%	€ -	0,00%	€ -
11 other (the museum's as public body income)	€ 40 212,09	€ 7 420,53	4,00%	€ 30 332,89	4,90%	€ 2 458,67
12. Co-financing by Beneficiary No 2	€ 42 156,98	€ 6 063,76	4,35%	€ 27 692,64	4,47%	€ 6 394,64
13 state budget	€ -	€ -	0,00%	€ -	0,00%	€ -
14 regional authority budget	€ -	€ -	0,00%	€ -	0,00%	€ -
15 municipal budget	€ -	€ -	0,00%	€ -	0,00%	€ -
16 other (specify)	€ 42 156,98	€ 6 063,76	4,35%	€ 27 692,64	4,47%	€ 6 394,64
17. Co-financing by Beneficiary No 3	€ 12 883,20	€ 3 073,84	1,66%	€ 11 389,33	1,84%	€ 1 579,97
18 state budget	€ -	€ -	0,00%	€ -	0,00%	€ -
19 regional authority budget	€ -	€ -	0,00%	€ -	0,00%	€ -
20 municipal budget	€ 12 883,20	€ 3 073,84	1,66%	€ 11 389,33	1,84%	€ 1 579,97
21 other (specify)	€ -	€ -	0,00%	€ -	0,00%	€ -
22. TOTAL PROJECT FUNDING	€ 952 522,67	€ 185 640,60	100,00%	€ 619 269,06	100,00%	€ 139 055,05

Table 7

10 %

Total costs (74 205,27 EUR) – co-financing (7 420,53 EUR) = 66 783,74 EUR

2.9.2.1.1.2. – 3 669,71 EUR
2.9.2.2.1.2. – 6 3115,03 EUR

Išlaidos iš Lietuvos paramos gavėjo Europos Sąjungos lėšų dalies					
valdžios sektoriaus subjektas		savivaldybė		ne valdžios sektoriaus subjektas	
Einamieji tikslams	Investicijoms	Einamieji tikslams	Investicijoms	Einamieji tikslams	Investicijoms
Kodas	kodas	kodas	kodas	kodas	kodas
2.9.2.1.1.2.	2.9.2.2.1.2.	2.9.2.1.1.1.	2.9.2.2.1.1.	2.9.2.1.1.3.	2.9.2.2.1.3.
3669,71	63115,03				



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Технические вопросы



- Отчёт, Отчёт аудитора, Платёжное требование заполнены **на английском языке.**
- Сопроводительные (подтверждающие) документы могут быть на **русском** или **литовском языках.**
- Отчёт подписывает глава организации ВБ (или уполномоченное лицо) + главный бухгалтер (финансовые формы) + **дата** + **штамп.**
- Отчёт сформирован и подан вместе с **сопроводительным письмом (cover letter)** + **1 оригинал** + **1 электронная версия.**





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Приложения к отчету

10. ANNEXES

The list of the attached annexes to the Report:	Original	Copy(ies)
1. Documents related to the GA1		
1) Minutes of meeting (2019-09-18)		x
2) Minutes of meeting (2019-10-08)		x
2. Documents related to the GA2		
1) List of photos showing construction works for Г23 object		x
2) List of photos showing construction works for Г24 object		x
3) List of photos showing landscaping works to the adjacent territory Г23, Г24 objects		x
3. Documents related to the GA3		
1) Questionnaire		x
2) Photos of promotion products		x
3) Photos of outdoor stands		x
4. Documents related to the GA4		
1) List of links to the articles		x
2) Photos of roll-up		x
5. Documents related to the GA5		
1) n/a		
6. Documents related to the implementation of communication plan		
1) List of participants of the Press Conference dedicated to the Project start		x
2) Photos shot during Press Conference dedicated to the Project start		x
7. Individual Expenditure Verification Reports		
1) of the Lead Beneficiary	x	
2) of the Beneficiary No 2	x	
3) of the Beneficiary No 3	x	
8. Request for payment	x	
9. Economic Classification of the requested amount (for Lithuanian beneficiaries)		
1) Economic Classification of the requested amount	x	
10. Economic Classification of the reported expenditure (for Lithuanian beneficiaries)		
1) Economic Classification of the reported expenditure	x	
11. Proof of publication of the international tender (procurement notice)		n/a
12. Exploitation/commissioning acts or acceptance acts/certificates (for works)		n/a
13. Letters of Endorsement		
1) of the Beneficiary No 2		x
2) of the Beneficiary No 3		x
14. Document which proves the right/authorisation to sign the documents in case the head of organisation is substituted by an authorised representative		n/a

The European Commission/ Managing Authority may wish to publicise the results of the project. Do you have any objection to this Progress Report being published on EuropeAid Co-operation Office/ Programme website? If so, please state your objections here:

n/a





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Рекомендации

- Воспользуйтесь инструкцией для заполнения отчёта
- Обоснуйте изменения в плане реализации должным образом
- Где необходимо укажите «Копия верна» на документе
- Помните о сроках подачи отчёта
- Обращайтесь в СТС



RECOMMENDED





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Спасибо!

