



This programme is funded
by the European Union



Contracting Authority:
Ministry of the Interior of the Republic of Lithuania
European Neighbourhood Instrument Cross-border Cooperation Programme
Latvia-Lithuania-Belarus 2014-2020
EC Decision C(2015)9316

GRANT APPLICATION FORM

The filled in Grant Application Form should be submitted to:
Joint Technical Secretariat
Konstitucijos pr. 7, LT-09308 Vilnius, Lithuania
Tel.: +370 5 261 0477
Fax: +370 5 261 0498
E-mail: information@eni-cbc.eu

Reference No: _____
(for official use only)
Date of receipt: _____
(for official use only)
Date of approval: _____
(for official use only)

Title of the Project (in English):

Short Title (in English):

Name of the Applicant:

In English	<input type="text"/>
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In national language	<input type="text"/>
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Country and Region of the Applicant:

<input type="text"/>	<input type="text"/>
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Thematic Objective:

Priority:

1. DESCRIPTION OF THE PROJECT

1.1. Short Summary of the Project

1.2. Analysis of the Joint Problem and Justification for the Project Need

1.3. Added Value and Novelty of the Project

1.4. Target Groups and Geographic Coverage

Involvement of Vulnerable Groups:

<i>Other (please specify)</i>	

1.5. Cross-border Character and Socio-Economic and Environmental Impact on the Targeted Region

1.6. Composition and Justification of Partnership and Role of Each Beneficiary

1.7 Fulfilment of Cooperation Criteria

Joint Development

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Joint Implementation

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Joint Staffing

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Joint Financing

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1.8 Budget of the Project

Total eligible costs of the Project	EU funding (Grant amount requested)	% of total eligible costs of the Project

1.9. Duration of the Project (months)

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2. RELEVANCE OF THE PROJECT

2.1 Contribution to the Programme Indicators

Programme result indicators		
Description of the expected results	Number	GAs
Programme output indicators		
Description of the produced outputs	Number	GAs
Programme output indicators		
Description of the produced outputs	Number	GAs
Programme output indicators		
Description of the produced outputs	Number	GAs

2.2 Respect of Cross-cutting Issues

Environmental sustainability	Impact	
Equal opportunities and non-discrimination	Impact	
Gender equality	Impact	

2.3 Compliance with National, Regional or Local Planning Documents /Strategies

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2.4 Compliance with the EUBSR Strategy

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4. LOGICAL FRAMEWORK FOR THE PROJECT

	Rationale (I)	Objectively verifiable indicators of achievement (II)	Sources and means of verification (III)	Assumptions (IV)
Overall objective: IMPACT				

Maximum number of characters 500

Actual no of characters

Actual no of characters

Actual no of characters

	Rationale (I)	Objectively verifiable indicators of achievement (II)	Sources and means of verification (III)	Assumptions (IV)
Specific objectives: RESULTS (OUTCOMES)				

Maximum number of characters 1.000

Actual no of characters

Actual no of characters

Actual no of characters

Actual no of characters

	Rationale (I)	Objectively verifiable indicators of achievement (II)	Sources and means of verification (III)	Assumptions (IV)
Outputs:				

Maximum number of characters 1.500

Actual no of characters

Actual no of characters

Actual no of characters

Actual no of characters

	Rationale (I)	Objectively verifiable indicators of achievement (II)	Sources and means of verification (III)	Assumptions (IV)
Activities:				

Maximum number of characters 1.500

Actual no of characters

Actual no of characters

Actual no of characters

Actual no of characters

5. DESCRIPTION OF THE PROJECT ACTIVITIES

5.1. First group of activities (GA 1)

Title of GA 1 Management and coordination

Aim of the GA			
Responsible Beneficiary			
No. and Title of Activity	Involved Beneficiaries	Description of the Activity	Outputs and their quantification
1. Management and coordination system			

No. and Title of Activity	Involved Beneficiaries	Description of the Activity	Outputs and their quantification
2. Internal monitoring and reporting procedures			

5.2. Second Group of Activities (GA2)

Title of GA 2			
Aim of the GA 2			
Responsible Beneficiary			
No. and Title of Activity	Involved Beneficiaries	Description of the Activity	Outputs and their quantification

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No. and Title of Activity	Involved Beneficiaries	Description of the Activity	Outputs and their quantification

5.3. Third Group of Activities (GA3)

Title of GA 3	
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Aim of the GA 3	
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Responsible Beneficiary	
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No. and Title of Activity	Involved Beneficiaries	Description of the Activity	Outputs and their quantification
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No. and Title of Activity	Involved Beneficiaries	Description of the Activity	Outputs and their quantification

5.4. Fourth Group of Activities (GA4)

Title of GA 4	
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Aim of the GA 4	
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Responsible Beneficiary	
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No. and Title of Activity	Involved Beneficiaries	Description of the Activity	Outputs and their quantification
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No. and Title of Activity	Involved Beneficiaries	Description of the Activity	Outputs and their quantification

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5.5. Fifth Group of Activities (GA5)			
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Title of GA 5			
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Aim of the GA 5			
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Responsible Beneficiary			
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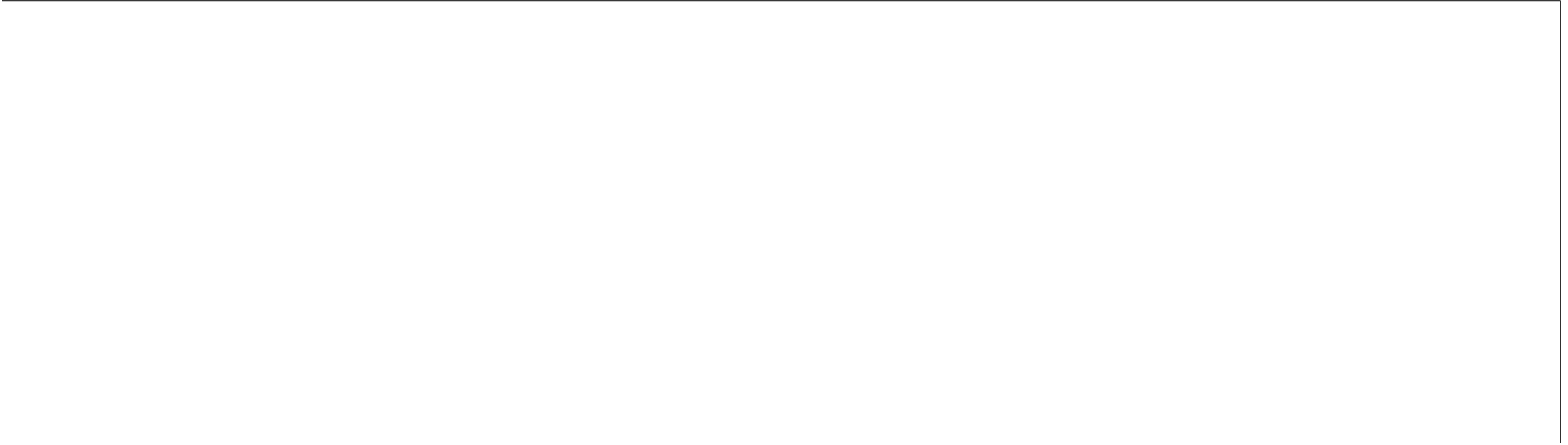
No. and Title of Activity	Involved Beneficiaries	Description of the Activity	Outputs and their quantification
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No. and Title of Activity	Involved Beneficiaries	Description of the Activity	Outputs and their quantification

5.6. Description of Communication Plan

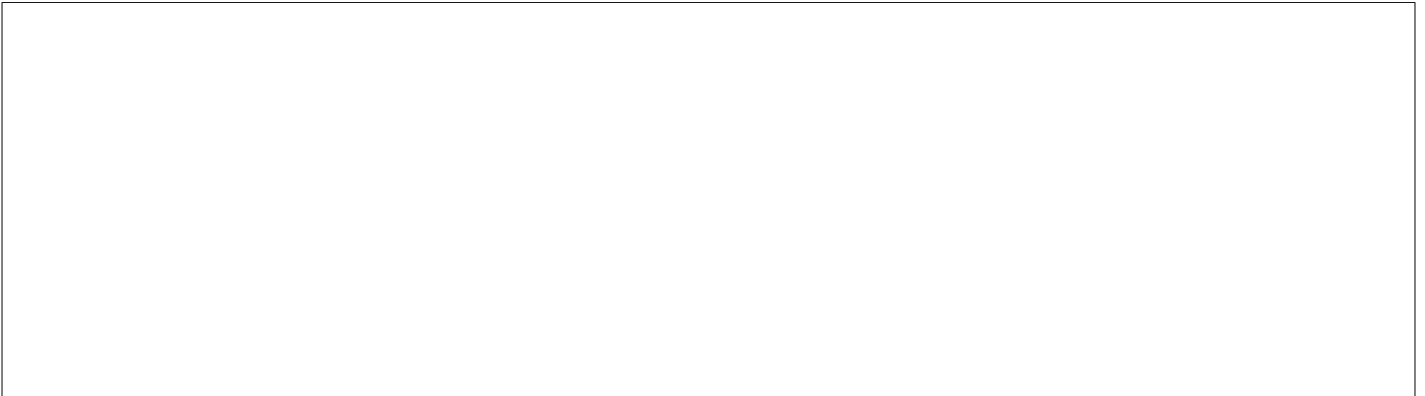


5.7 Table of Communication Outputs

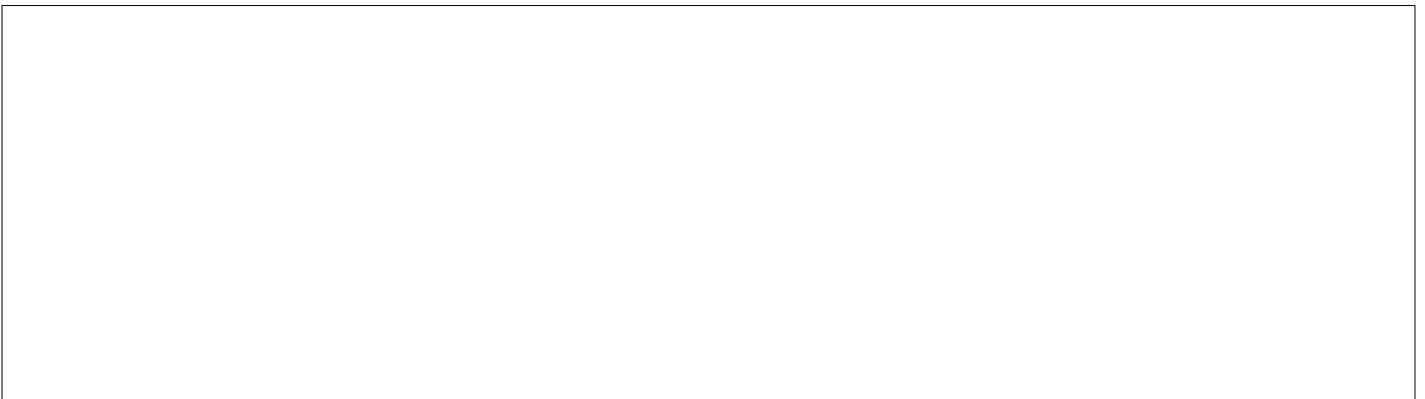
Outputs	No of outputs	No of copies (if applicable)	Activity
Articles in the press			

6. SUSTAINABILITY OF RESULTS

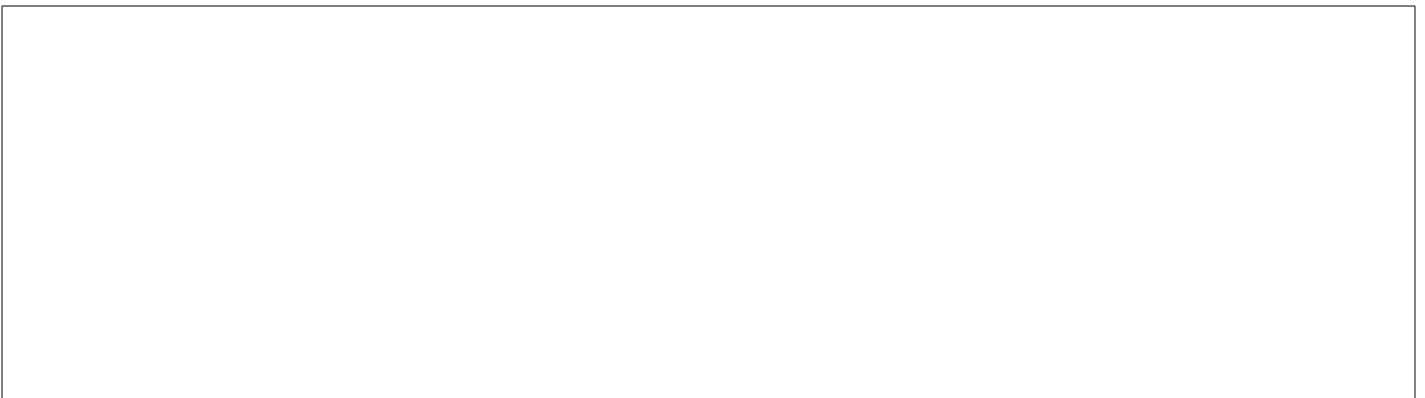
Ownership of the outputs and results and institutional sustainability



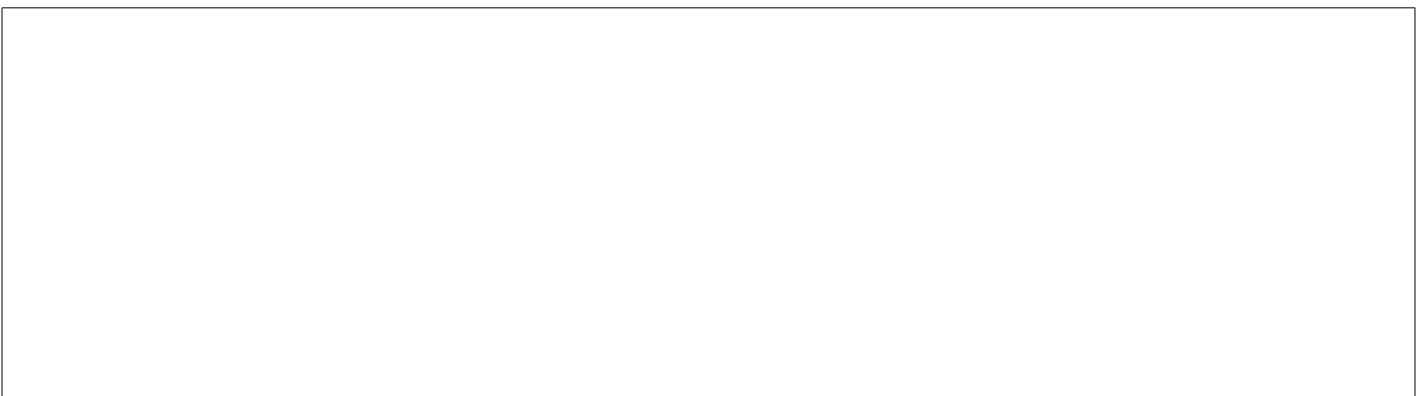
Financial plan



Action plan and further use of the Project outcomes



Accessibility to public



Sustainable structures/networks, if relevant



7. METHODOLOGY OF THE PROJECT IMPLEMENTATION

7.1. Means and Methods of Implementation



7.2. Analysis of Implementation Risks Related to GAs

Associated risks

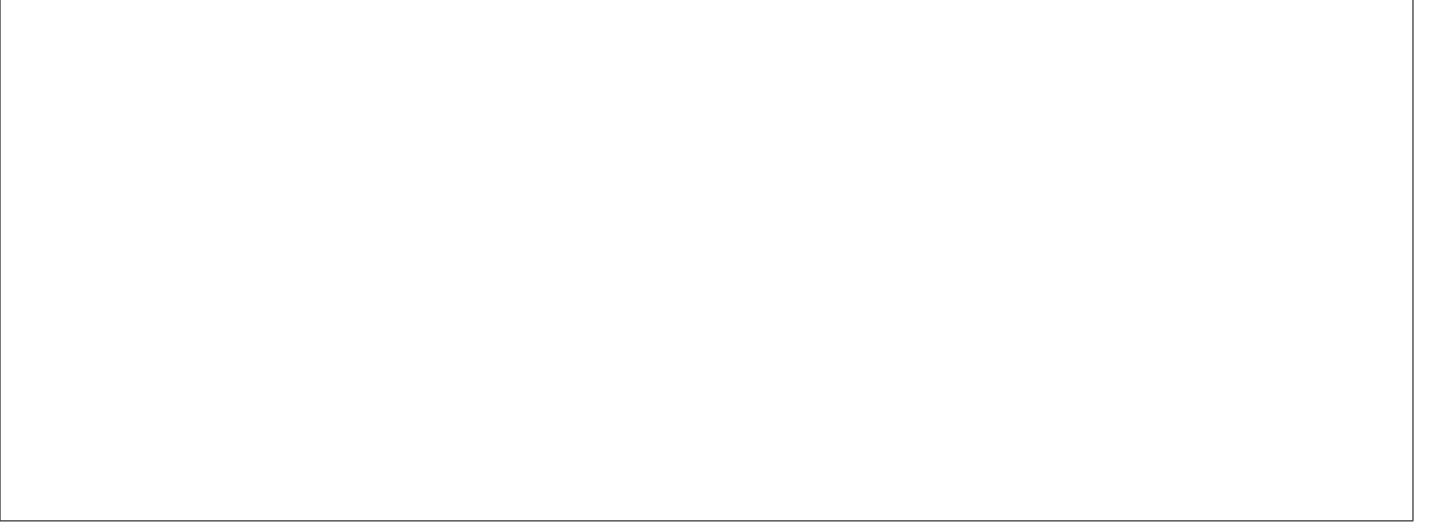
Measures to mitigate the risks

Associated risks	Measures to mitigate the risks

7.3. Links between Soft Activities and Investments

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7.4. Procurement of External Services



8. TIMETABLE OF THE PROJECT

8.1. Duration of the Project (months)

8.2. Timetable by quarters (3 months)

GA	Title of GA	Quarter I	Quarter II	Quarter III	Quarter IV	Quarter V	Quarter VI	Quarter VII	Quarter VIII
1	Management and coordination system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. ADMINISTRATIVE AND INSTITUTIONAL CAPACITY TO MANAGE AND IMPLEMENT THE PROJECT

9.1 Experience in the Field of EU Funded and Other National Instruments and International Programmes' Projects

Lead Beneficiary/ Beneficiaries	Title of the project	Brief description of the project and duration (months)	Years of implementation	Budget

Lead Beneficiary/ Beneficiaries	Title of the project	Brief description of the project and duration (months)	Years Of implementation	Budget

9.2 Experience and Capacities of the Staff

Applicant (Lead Beneficiary)

General Information on the Lead Beneficiary Organisation

Experience and Capacities of the Lead Beneficiary's Staff Assigned to the Project

External Experts to be contracted

Beneficiary 2 (Partner)

Experience and Capacities of the Beneficiary's Staff Assigned to the Project

External Experts to be contracted

Beneficiary 3 (Partner)

Experience and Capacities of the Beneficiary's Staff Assigned to the Project

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External Experts to be contracted

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Beneficiary 4 (Partner)

Experience and Capacities of the Beneficiary's Staff Assigned to the Project

External Experts to be contracted

Beneficiary 5 (Partner)

Experience and Capacities of the Beneficiary's Staff Assigned to the Project

External Experts to be contracted

Beneficiary 6 (Partner)

Experience and Capacities of the Beneficiary's Staff Assigned to the Project

External Experts to be contracted

Beneficiary 7 (Partner)

Experience and Capacities of the Beneficiary's Staff Assigned to the Project

External Experts to be contracted

Beneficiary 8 (Partner)

Experience and Capacities of the Beneficiary's Staff Assigned to the Project

External Experts to be contracted

9.3 Experience in Sector by Lead Beneficiary and Beneficiaries

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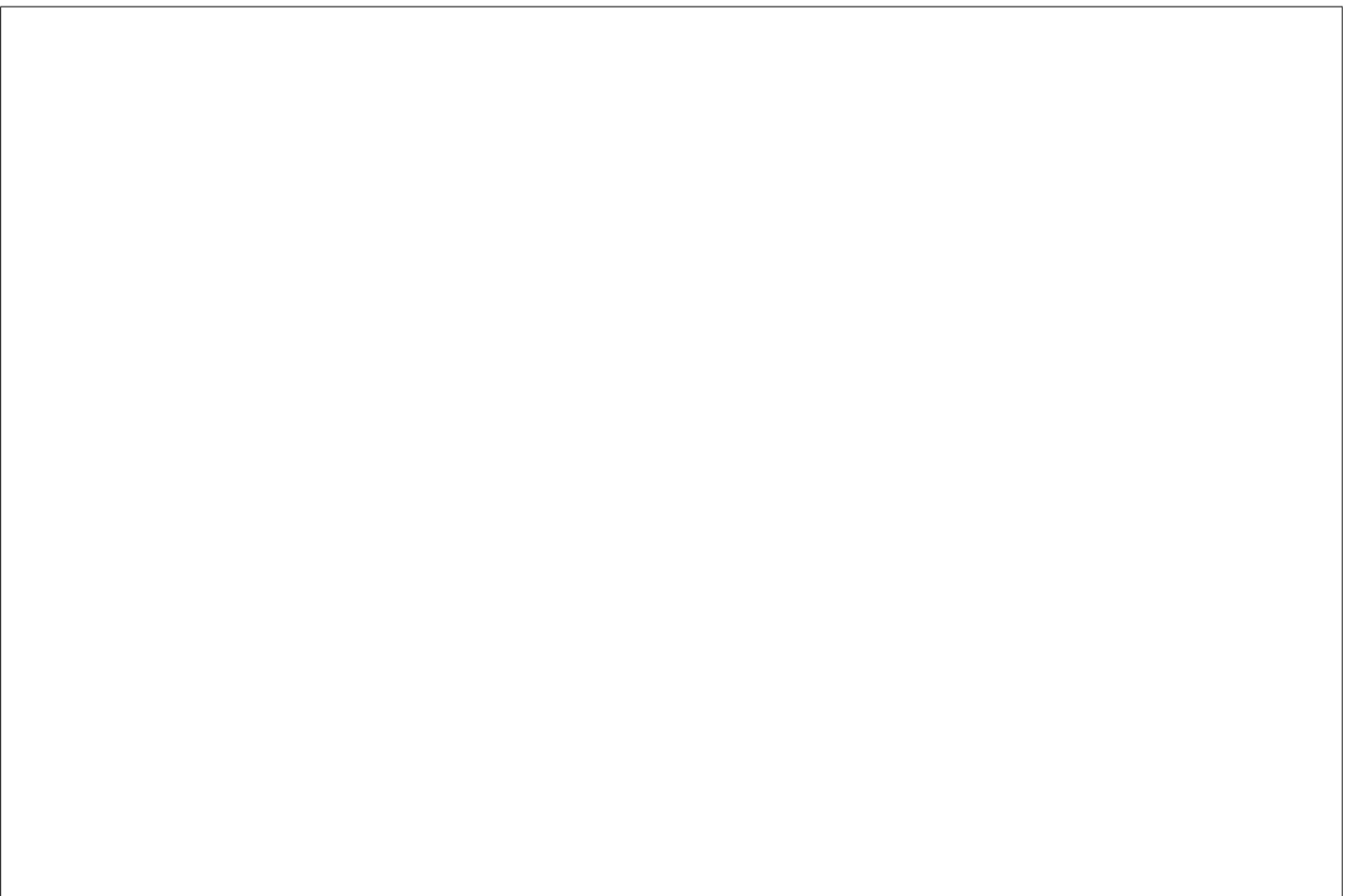
9.4 Experience of Lead Beneficiary and Beneficiaries in Procurement of Service, Supplies and Works within the Last 3 Years

Beneficiary	Type of the contract (supply, service or works)	Subject of the contract, months and year of signature	Costs of the contract in national currency

9.5 Partnership (Lead Beneficiary and Beneficiaries) Resources for Co-financing



9.6 Partnership (Lead Beneficiary and Beneficiaries) Resources for Finalisation of the Project,
Payment for All Contracts and Commitments



9.7 Financing sources of the Applicant (Lead Beneficiary)

Sources of funding	Year 1	Year 2	Year 3
EU Commission			
Member States public bodies			
International organisations			
Private sector			
Members' fees			
<i>Other (please specify)</i>			
<i>Other (please specify)</i>			
<i>Other (please specify)</i>			